



**Report of the Executive Committee  
to the General Meeting of the  
IASPM in Canberra, Australia**

27 June, 2019

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## **Introduction**

This Executive Committee's period of office has gone through two very distinct periods. From the previous General Meeting in Kassel to June, 2018, the Committee's activity went at a slow tempo. We met three times by Skype conference and began the tasks assigned within our Statutes: we began work on organising this congress; we worked jointly with other academic societies (participating in the joint ICTM conference in Beijing), etc. That first year also brought dizzying moments such as a hacker attack on our website, and the calvary involved in changing signatories to our bank account. However, after a period of uncertainty, in July 2018 Julio Mendívil, the Chair elected at the Kassel GM, announced his resignation owing to personal and health problems. Following the procedure established in the Statutes, the EC looked for a new Chair.. Franco Fabbri accepted our proposal and has led the Committee during this second year. The details of our activity can be found in documents accessible on the website: the minutes of the eleven Executive Committee meetings held over these last months, I believe, testify to the elevated pace of tasks carried out in the last year of the EC's term of office

Below is a series of reports that summarise the main activities carried out by the current EC, which comprises the following persons:

Franco Fabbri - Chair  
Sílvia Martínez - General Secretary  
Marta Garcia Quiñones - Treasurer  
Jacopo Conti - Membership Secretary  
Kimi Kärki - Web/Publication Officer  
Antti-Ville Kärjä - Member-at-large  
Ann Werner - Member-at-large

## **Chair's report**

I was appointed as Chair of the Executive Committee on August 16<sup>th</sup>, 2018, according to article 9.4. of the Statutes, after Julio Mendívil's resignation. My report, therefore, is only partial, covering the period between my co-optation and the General Meeting in Canberra. It was only a ten months assignment, but a lot of work, for which I have to thank all other members of the Executive Committee.

I was Chair twice before, in 1985-1987 and 2005-2007, and – also as a member of the EC with different capacities – I took part in the organisation of some International Conferences: Reggio Emilia (1983), Montreal (1985), Accra (1987), Rome (2005), and Mexico City (2007). In all of those instances, the main task of the EC was to organise the next International Conference, including programming: in those years (even in 2007) IASPM was a smaller association than it is today, and much smaller in the 1980s. There were about fifty attendees in Reggio Emilia, and the total number of members was only slightly larger; attendees from outside Africa were less than twenty in 1987, and the total membership was in the range of few hundreds; even for Rome and Mexico the Executive Committee was able to handle conference programming, without the need of a specific committee.

In recent years this wouldn't have been possible, not just because of an increase in conference attendance (actually, both Rome and Mexico City were among the most attended in IASPM's history, with more than 300 participants each), but especially because other tasks of the Executive Committee, which is the association's governing body, grew considerably. We have now some 1300 members around the world, organised in 16 branches (plus a handful of individual members unrelated to existing branches); IASPM has a journal, whose economic and organisational survival has to be ensured; our web and mailing services – the well-known IASPM List, of recent 'please remove me' fame – have to be taken care of (for example, we were subject to a hacker attack, and had to pay for technical assistance in order to have the website online again); and we have to provide funds for travel grants and other subsidies, like funding provided to the newly established South East Asian branch: an action we recommend to the incoming EC, as a form of support for new branches. And this doesn't just mean collect membership fees, but also ensure to have efficient and flexible payment methods, suitable for different parts of the world. My colleagues will deal about such details in their reports. But I have to add another point.

IASPM is now thirty-eight years old. During this time, it has been administered by many different Executive Committees, whose task was to put decisions or mandates issued by biennial General Meetings into practice. It can be imagined that at some point those decisions or mandates accumulated, forming geological strata of tasks that in some cases could not be brought to conclusion, for various reasons: 1) because they were impossible; 2) because they were unclear; 3) because they didn't comply with IASPM's Statutes or Rules of Procedure; 4) because they needed more than the two years of an Executive Committee's term, and needed to be re-started by the next one; 5) because legal or technological conditions had changed in the meanwhile; 6) because of any combination of the above.

This burden of sedimented tasks has been sometimes, during my ten months office, overwhelming. I will only mention a couple of examples, which will be dealt with by my colleagues with better details, if they wish so.

Almost immediately, when I was co-opted, I realised that we had an issue with our main office. It became visible because we had to change signatories for our bank account, and the relevant forms requested to indicate our office, and give proof of that information. We had none (in terms of a 'proper' certificate). Our website indicated that our main office was at the IPM in Liverpool, so we asked for a document that could certify an agreement between IASPM and the IPM for that purpose. We were told that it could be in one of the boxes of IASPM documents archived in Liverpool. To make the story short, we were able to discover, in the end, that a mandate to come to such an agreement between IASPM and IPM had been issued by the General Meeting in Turku, 2001, but the task had never been carried to an end by any of the Executive Committees from then to date. So the current Executive Committee had to contact the IPM again, and in the end was able to propose a draft of that agreement, which is now being discussed by the two parties. The agreement, according to the original mandate, also includes reference to IASPM's Archives, to be located in Liverpool: as I said, a few cardboard boxes containing old material, like brochures, bulletins, posters, letters etc., have been sitting there, unopened, since 2001.

My warning is that mandates issued by General Meetings are dangerous, unless it is clearly specified which conditions apply, how much time is required to perform each task, and the task's feasibility has been thoroughly examined. It's so easy to give mandate

to the Executive Committee to find another bank, outside the UK, and possibly an ethical bank (it happened at the GM in Kassel), without any knowledge of changes in fiscal and financial laws, and without even considering that ethical banks usually work with ethically-oriented institutions. Are we? Our Treasurer will comment about this. But also, we have to be aware that our Statutes and Rules of Procedure are rather complex documents, and that we have to check that decisions taken at General Meetings comply with our existing bylaws. Otherwise, any Executive Committee will have to face possible contradictions, and will sometimes be put in the condition of not being able to perform its tasks. As a final example, I am quoting a decision taken in 2017 to include a member of the Local Organising Committee into the Executive Committee, a decision which was in sharp contrast with the norm that Executive Committee members have to be elected by the General Meeting (unless in case of death or resignation of a former member): to be effective, that decision had to be accompanied by a change in the Statutes, which then needed to be presented a month in advance, and approved by a qualified majority. As a consequence of this and other inconsistencies, one of the tasks we undertook during our mandate was to propose changes to the Statutes and Rules of Procedure, which will be presented for approval during the GM in Canberra.

Finally, I would like to thank members of the Local Organising Committee, the Academic Committee, and fellows in the Executive Committee, for making this event possible and, especially, for creating the conditions for prolonging IASPM's life. Someone, after twenty years from now, will be able to verify if decisions taken today were put into practice, finally.

Franco Fabbri

### **Membership Secretary report (2018-19)**

This last year of the four I've worked as Membership Secretary has been the hardest one, for sure. And yes, I'm referring to the issue about the International Mailing list you are certainly aware of.

But first, let me thank all my colleagues in the EC, and particularly Marta García Quiñones for her help particularly with new subscribers and travel grants. I hope she will deal with them in her report, because I will focus mainly on the mailing list. Anyway, if this year's travel grants represent – I think – the biggest amount of money ever given by IASPM for travel grants, we have to thank her for her competent and efficient management of our bank account.

Now, let me explain what happened with the mailing list for the last – I hope – time.

At the beginning of May I took advantage of a calm moment at work to do what I wanted to do since I was appointed as Membership Secretary in 2015: subscribe all IASPM members to the mailing list and remove all members who haven't renewed their membership since 2017 (included). You are probably not aware that when I was appointed as Membership Secretary there was NOT a full list of all members around the world, and nobody has ever explained to me how the mailing list works. Plus, I think that 2018 was the only year since I was in the EC that ALL branches updated us with lists of their members – and for that, I thank again Marta. So, I thought I had the opportunity to leave the mailing list in a better shape than I found it.

Managing the whole mailing without an updated list of current and old members isn't easy, as you might understand. In the second half of April I removed a couple of hundreds of old members (from many years back: some I contacted years ago and never answered, others I just found). Some of them asked me why I removed them: almost all of those who asked renewed their membership. Some of them were shocked to know that they had to be current members to be in the list. Then, in the first half of May, I added members from those branches that for whatever reason never asked me to add or remove anyone. In twenty days, I added around 700 people. Let me remind you that what I did is what every Membership Secretary has ever done since the mailing list was created: adding and removing members to the mailing list. Since this year, membership secretaries didn't ask permission for that, because being part of the international mailing list was considered one of the main advantages of being a member of IASPM. But I was wrong, because I didn't consider the fact that the sensibility about privacy and mailing lists had changed in the last years.

So, in a little less than a couple of weeks, one hundred and thirty members left the mailing list. Unfortunately, the spam that filled the list led old members to ask me to be removed too.

In order to avoid that in the future, we of the EC – and I thank Marta again for her help – have prepared a form that all new members (just the new ones) from around the world will have to compile to be subscribed to the mailing list, giving us the permission to subscribe them. Local treasurers will give or send them those forms when they subscribe. In the future, no-one's privacy will be violated by being subscribed to the mailing list; and in order to avoid future spamming, I am trying now to place at the bottom of all the messages sent through the mailing list a link to the automatic un-subscription procedure. Anyway, if my mathematics is right,  $700 - 130 = 570$ , so the most of those I added, remained in the list. Plus, the most of those who didn't renew their membership in the last 24 months is not in the list anymore. Again, if my mathematics is right, now the international mailing list is a 35% more populated than it was before – and it is never been so populated. As of today, we have 1417 Mailing List subscribers.

I also have to thank Franco Fabbri for helping me creating a file with all subscribers from around the world that I will give to my successor (the famous missing list I mentioned at the beginning), and for the document he proposed to the IPM, which hosts our mailing list: now, one representative from the IPM has access to it, but only for technical purposes and not to add or remove members without informing the EC, as it happened in the past.

In these four years I've had the pleasure to get in touch with many competent people, and I'm grateful for that. I've also had the pleasure to get in touch with many incompetent people, but I guess that's life.

I am sure that with a bigger Mailing List and with these clearer rules, the IPM the next Membership Secretaries will do a better work than mine, so that I will be listed among the incompetent people I mentioned before (in case there were any doubts).

Jacopo Conti

## **Treasurer's Report, from June 2017 to June 2019**

One year ago I contributed to the Executive Committee annual report a summary of the main activities and challenges that I had encountered during my first year as Treasurer. I reported then on the difficulties we faced with the change of signatories (actually, we had two changes of signatories, since Franco Fabbri had to replace Julio Mendivil on the account after his resignation in July 2018), the problems we had with the PayPal account, which were luckily solved in June 2018, and the search for banking alternatives to the Co-Operative Bank, following the mandate of the Kassel General Meeting in June 2017. The report can be read online, on our website, and so I am not going to repeat what I explained there. Instead, I will focus on three main topics: 1) the state of the collection of annual fees, 2) the details of the accounts for these last two years and the financial prospects for the rest of 2019, with a mention to travel grants, and 3) an update on the unsuccessful attempts to find some banking alternatives to the Co-Operative Bank.

### ***Collection of fees***

As you all know, annual fees coming from our 16 branches, and to a much lesser extent from a changing number of individual members, are IASPM only source of income. The annual process of collecting fees is usually managed by the Membership Secretary and the Treasurer, since it is actually a double process involving the updating of membership, which is the base for calculating the fee, and the payment of the fee. However, it relies on the branches' Membership Secretaries and Treasurers, who handle the collection of annual fees from their members. It is in fact a key routine for guaranteeing the survival of our organization, and its success depends on good communication between the two levels that constitute IASPM between conferences (i.e., the branches, the Executive Committee). Thus, any effort put into making this communication as fluid and easy as possible will never be wasted.

In general, I must say, in my term responsibility has been the norm at all levels and through all branches, though occasionally office transitions may have caused interruptions in communication, or financial problems may have emerged for different reasons. When something like this happens, I think it is essential that no branch be left to fend for itself. Working always in that direction, and with the invaluable collaboration of the branches Treasurers and Membership Secretaries, I can say today that we currently have no pending arrears and that all branches (except the European Francophone branch, which at the moment has some banking issues that are proving difficult to solve) have already contributed their 2018 annual fees. I would like to thank the Treasurers and Membership Secretaries of all the branches for their collaboration, and I would like to mention especially the outgoing Treasurer of the Japanese branch, Akitsugu Kawamoto, who has sorted out membership lists and paid arrears from 2015 on. Certainly the process of updating membership and collecting could be improved and facilitated if a centralised membership system be implemented, as it was proposed and considered years ago, though this goes beyond my competences as Treasurer.

### ***Accounts***

As some of you may know, in December 2017 the Co-Operative Bank closed the USD account that was linked to our main GBP account, since the bank does not offer foreign currency accounts any more. This unexpected turn made the management of the accounts

a bit more complicated, as our fees are calculated in USD and many branches operate in EU. More importantly, the closing of the USD account has left us exposed to the probable fluctuations of the GBP in the uncertain context of Brexit, which so far have been very limited, though. Obviously this is closely related to the question of opening a new bank account, on which I will say more later. Our PayPal.co.uk account is currently in USD, though.

Here I am presenting to you and the auditors two types of reports: profit and loss reports for 2017, 2018, and 2019 (the last one only until 31 May), and statements of financial position for those three years (again, the last one only until 31 May); besides, a budget for the rest of this year, that is from June to December 2019, and a foreseeable statement of financial position at 31 December 2019. The concepts that are included are the usual ones: as I said before, our revenues come entirely from annual fees, and our in the expenses section you will also find the usual concepts: the IASPM@Journal, the website, travel grants for attendance to this conference, a part of the Executive Committee travel expenses, though at least two members have got funding from their institutions, banking fees, and minor administrative expenses, like postage and translations.

The main difference from previous years is that for this conference we have spent more on travel grants, circa 25,000 USD, and also, as our Chair said before, on a grant for new branches. This level of expense is, however, very reasonable, since according to the budget I present, which takes into account the expenses to be made until the end of the year, at the end of 2019 we will probably still have more than 50,000 USD in cash, summing up the Co-Op Bank account and the PayPal account. It is fair to recognize that the more generous spending policy takes advantage of the conservative approach of previous Treasurers, which accumulated the financial cushion that we still have today. An economy based on the collection of annual fees is always fragile, and financial cushions are necessary, indeed. Nevertheless, I think that the current state of our finances should probably allow for the funding of new projects in line with our foundational aims. As IASPM officers we must be diligent in collecting annual fees, but it is also important that the whole organization sees that this money is used in a meaningful way, and all members have a sense of what that money is for.

### ***Banking alternatives***

As reported previously by the Chair, one of the main challenges faced by the Executive Committee has been trying to establish an address. For instance, the problem that we had with PayPal UK for years, and which led to the blocking of the account (functioning again since June 2018) had to do with our Swedish registration, which they wouldn't accept. Also, the Co-Op Bank asked in 2018 for a clarification of our addresses, though in the end they just let the question fade away, and never explained if the documentation we provided was satisfactory or not. These episodes led us to the realization that, though this fact is only rarely mentioned, IASPM is not an international organization that happens to be registered in Sweden. Rather, we are a Swedish organization that happens to have the word "international" in its name, and which is international because and through its branch structure. On the other hand, we do not have an office in Sweden. We have tried to solve this, but Ann Werner will report later about the steps we have taken, since this was dealt with mainly by her.

Taking this into account, that is our Swedish legal status, and the mandate we had from the Kassel General Assembly to explore the possibility of opening a (preferably



ethical) bank account outside the UK, it seemed reasonable to look for a Swedish bank, ideally a bank with high ethical standards that could offer accounts in USD or EU. In brief, this option wasn't fruitful, and I didn't even manage, not even with the help of our Swedish Member-at-Large, Ann Werner, to make an appointment with any bank. Later on, I have contacted a few ethical banks, like the Spanish branch of Triodos, and I have been in conversation with Spanish Banc de Sabadell, for which Ann Werner and I collected the required documentation to open a bank account for non-residents. Unfortunately, the legal advisors of the bank didn't want us as costumers. Other members of the Executive proposed other options in Finland, in Italy, to no avail. At this point my understanding is the: 1) IASPM is not an attractive customer for banks, since our credit turnover is quite low, 2) IASPM international structure may seem not clear enough and may raise suspicions of money laundering, which also damages our potential as banking customers, 3) it is becoming increasingly difficult to have access to banking services outside the country were an organization is registered, and even there it can be difficult, too, 4) European ethical banks do not generally offer accounts in USD, are very much oriented to serving their communities, and thus are not normally prepared to tend to the needs of an international organization as IASPM.

I am not suggesting that we should abandon the search for banking alternatives outside the UK, on the contrary, but it has been very difficult for me and the rest of the Executive Committee, and I can only hope that the next Treasurer be in a better position to solve this. Meanwhile, if Brexit happens without an agreement, the GBP goes down or wild, and we want to take our funds to a safer place, we have a multicurrency TransferWire account which could be used for this purpose. It is not exactly a banking account, but in principle we could move the money there.

As I wrote in the annual report, during my first year I received the constant support of the former treasurer, Emilia Barna, for what I cannot thank her enough. I am quitting the position today, and I intend to follow Emilia's example and give my successor all the support that he or she may need. I would like to say that it has been a real honour to serve on this board. It has also been occasionally an emotional rollercoaster; everything is solved by email or on Skype meetings nowadays, which of course saves a lot of time. Yet, working remotely is also sometimes confusing, and definitely much less interesting from a human point of view.

Marta García Quiñones

## **Web/Publications report**

In autumn 2017, I gradually got hold of most of the passwords required to carry out my duties, as they mainly focus on IASPM's online presence. Unfortunately, due to the passing of previous officer, Ed Montano, part of the information was never transmitted. The next year, 2018, also started with a challenge, as the IASPM main website was hacked. After several unsuccessful attempts to clean up the infected parts of the Wordpress code personally by me, a company (WP Fix It) was hired to do it. After two weeks of additional measures, the site was back up and the web activity has been running normally since the end of March 2018.

I have been in a not very frequent contact with the Chief editor of the IASPM@Journal, Koos Zwaan, and his team, to co-ordinate joint work between the EC and

the editorial team, and to offer any help needed with the journal website. The journal has been running normally. In the early 2019 Zwaan contacted the EC to inform that he was stepping down as a chief editor by the Canberra conference in June 2019. Also Bernard Stenbrecher (assistant editor) and Sarah Raine (reviews editor) are stepping down, so the Journal now needs those positions to be filled, as well as some Editorial board members. Professor Rupert Till has posted a call about this to IASPM email list in June 7, 2019, and about the journal meeting at Canberra. Hopefully new capable people will be found to replace the resigning ones.

Under the new European data protection law, the IASPM is obliged to publicly declare through a data protection document how it manages its members' data. To fulfil this mandate, I drafted the IASPM Data Protection Policy, asked for the comments and revisions from the EC, and subsequently published via the website and the Society's mailing list, in order to reach all its members. The DPP is now online, as well as the IASPM Register of Systems. Both are accessible via the IASPM website at <http://www.iaspm.net/iaspm-data-protection-policy/> and <http://www.iaspm.net/iaspm-register-of-systems/>. I would like to thank the rest of the EC for their valuable comments on this document. The DPP will also be taken account when new members register to IASPM email list — a form has been created to collect this data, and this will be made available to local branch membership secretaries.

The recent sure of removal messages at the email list seems to be cumulative action by the members not actually not wanting to receive the list, after our membership secretary had added the known members in a massive update. The situation returned to normal after some days, and I think it is safe to conclude the list was not hacked.

The next task will be to ask the local branches to submit updated newsletter on the main site. The current newsletters, only available from some of the branches, date to 2016.

As always, popular music research related news will be posted by me (if requested) to the email list and the website main newsfeed. I will also collect the interesting news posted by others, and include them to the website. This update takes place roughly every two weeks or so. Please note that the most important current issues are usually attached to the beginning of the blog style newsfeed, as virtual 'sticky notes', and the rest of the posts follow scrolling down, from the latest to oldest.

Kimi Kärki

### **Member at Large report**

My main duty as Member-at-Large in the IASPM Executive Committee 2017–19 involved acting as the liaison between the EC and the Local Organising Committee of the XX Biennial Conference in Canberra. This was executed mainly via electronic mail, and included also taking part in person in the LOC meeting during the IASPM-ANZ conference in December 2018 in Hamilton, Aotearoa New Zealand (with external funding). The task itself was straight-forward enough, even if occasional delays and misunderstandings caused minor inconvenience. In addition, the guidelines for conference organising adopted at the 2017 GM proved to be too rigid in my experience and created an unnecessary basis for further confusion instead of constructive dialogue. What I found

more problematic nevertheless was the initial uncertainty over my duties, as none were defined at the 2017 General Meeting and it took almost four months within the EC to confirm them (due to reasons that became later apparent with the resignation of Chair Julio Mendivil). Personal crises are understandable, yet the situation revealed structural deficiencies within the EC as in the absence of sanctioned deputy leadership meetings were delayed and decision-making compromised. In my experience, this also affected the LOC undeservedly and reflected poorly upon my tasks. Therefore, I would urge the GM to make sure the duties of Members-at-Large are clearly defined as the people in question are elected.

Alongside liaising, as an EC member I assumed an active role in preparing the call for presentations for the XX Biennial Conference and in revising the association's statutes and rules of procedure. Regarding the latter activity, I expressed a dissenting opinion within the EC concerning the requirement to have a Swedish resident in the board, as it violates the principle of keeping academic positions of trust open to all members regardless of their nationality or place of residence, and as the requirements set by the Swedish Tax Agency can be met by appointing an authorised signatory for the purpose (as stipulated in the IASPM Statute 9.3.2).

Antti-Ville Kärjä

### **Member at Large report on IASPM and the Swedish Tax Law**

When trying to find a way to give IASPM a official address in Sweden, in order to simplify banking and other official business, it was thought that a practical solution might be to at least have an official IASPM address in Sweden. Our official address there has always been the personal address of the Swedish Member-at-Large (when there has been one), which may not seem very professional to bankers. To this end, we contacted the Department of Cultural Studies at the University of Gothenburg and asked them to sign an agreement allowing us to hold our official address there, an agreement that did not come to fruition. In October 2018 the need for an official address was solved by IASPM obtaining a PO-box address in Sweden managed by Member-at-Large Ann Werner. The PO-box allows the IASPM to be officially seated in Sweden and have an official address.

In respect of fiscal questions, it is to be noted that on September 15, 2017, the Swedish tax agency granted IASPM the right not to declare income or pay taxes until 2022. This means that before the end of 2021 the IASPM must apply again for exemption from declaring income and paying taxes in Sweden, the country where the IASPM is registered. Up to that date, the IASPM does not have to declare any income or pay any taxes. It was also during the spring of 2019 clarified that in the eyes of the Swedish Tax Agency IASPM is a Swedish organization with international collaborations. This requires the IASPM to have a board member living in Sweden, able to communicate in Swedish, and to have a Swedish "seat". This seat can be an address. If these requirements are not fulfilled the Swedish Tax Agency can void our status as an organization with an organizational number. These are required to do financial transactions in the IASPM name.

Ann Werner

## **Next international IASPM conferences**

According to IASPM Statutes, the IASPM EC has announced proposals for the next biennial IASPM conference to members one month before the General Meeting.

The IASPM EC received two proposals for the venue city for the XXI biennial IASPM conference:

- A proposal supported by the University of Oslo, endorsed by the local IASPM branch - Norden - to hold the conference in Oslo
- A proposal by the Kyungpook National University (KNU) and the Korea IASPM branch to hold the conference in Daegu (Korea)

All the details of both proposals are available on the IASPM website:

[http://www.iaspm.net/doc/Oslo\\_%20IASPM\\_2021\\_Application.pdf](http://www.iaspm.net/doc/Oslo_%20IASPM_2021_Application.pdf) (Oslo)

[http://www.iaspm.net/doc/Daegu\\_IASPM\\_2021\\_2023\\_Application.pdf](http://www.iaspm.net/doc/Daegu_IASPM_2021_2023_Application.pdf) (Daegu)

## **Nominations for the 2019-2021 IASPM Executive Committee**

The current Executive Committee advances the following nominations for the 2019-2021 Executive Committee:

*CHAIR:* Dr. Rupert Till (UK and Ireland Branch), nominated by Franco Fabbri

*MEMBERSHIP SECRETARY:* Bernhard Steinbrecher (IASPM DACH), nominated by Jacopo Conti

*TREASURER:* Dr Simone Krüger Bridge (UK and Ireland Branch), nominated by Marta García Quiñones

*WEB/PUBLICATIONS OFFICER:* Nominee: Kimi Kärki (IASPM Norden), nominated by Martin Cloonan

*MEMBER/S AT LARGE:*

Andrea Dankic (IASPM Norden), nominated by Ann Werner

Catherine Strong (Australia/Aotearoa, New Zealand), nominated by Samantha Bennett and Antti-Ville Kärjä.

## APPENDIX (I)

### STATEMENT 1

#### PROFIT & LOSS REPORT

For the year 2017  
(in USD) <sup>(1)</sup>

	GBP	USD
<b>Revenues</b>		
1. Deferred contributions (branch fees 2015)		1,335.00
2. Contributions (branch fees 2016)		7,457.70
3. Contributions (branch fees (2016 – account receivable)		5,400.00
4. Contributions (individual fees 2017)		860.00
5. Compensations from the bank	125.00	
Subtotal revenues	125.00 (=168.87 USD)	15,052.70
<b>Total revenues (in USD)</b>		<b>15,221.57</b>

<b>Expenses</b>		
1. Web hosting	10.65	
2. IASPM@Journal		2,132.50
3. Travel grants – Kassel conference		7,933.81
4. EC travel expenses – Kassel conf.	1,405.35	
5. Certified translations	197.58	
6. Banking expenses		
Transfer and Fixed Commissions		297.83
Non Sterling Transaction Fees	36.53	
PayPal fees		144.25
Subtotal expenses	1,650.11(=2229.27 USD)	10,508.39
<b>Total expenses (in USD)</b>		<b>12,737.66</b>

**Net income** **2,483.91**

<sup>(1)</sup> Official exchange rate at 31 December 2017: 1 USD = 0.7402 GBP

**STATEMENT 2**

**STATEMENT OF FINANCIAL POSITION**  
**At December 31, 2017**  
**(in USD)**

<b>Assets</b>	
Cash	51,813.88
Contributions receivable	5,400.00
Total	57,213.88
 <b>No liabilities</b>	
 <b>Net assets</b>	
Unrestricted from prior years	54,729.97
Net income	2,483.91
Total	57,213.88

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**STATEMENT 3**

**PROFIT & LOSS REPORT**

**For the year 2018**

**(in USD) <sup>(1)</sup>**

	<b>GBP</b>	<b>USD</b>
<b>Revenues</b>		
1. Deferred contributions (branch fees 2016)	6,831.96	
2. Contributions (branch fees 2017)	12,037.68	1,475.00
3. Contributions (branch fees before 2017– account receivable)		1,500.00
4. Contributions (individual fees 2018)	116.23	275.00
Subtotal revenues	18,985.87	3,250.00
	(=24,093.06 USD)	
<b>Total revenues (in USD)</b>		<b>27,343.06</b>
<hr/>		
<b>Expenses</b>		
1. Web hosting	192.75	
2. IASPM@Journal	2,053.89	787.50
3. Banking expenses		
Transfer and Fixed Commissions	30.00	
Non Sterling Transaction Fees	11.11	
Debit card fees	88.63	
PayPal fees		96.99
4. P.O. Box (PostNord annual fee)	255.51	
5. Translations and legalisation	77.86	116.33
6. Postage	17.89	12.66
7. Travel expenses EC Canberra 2019	3,226.66	
Subtotal expenses	5,954.30	1,013.48
	(=7,556.00 USD)	
<b>Total expenses (in USD)</b>		<b>8,569.48</b>
<hr/>		
<b>Net income</b>		<b>18,773.58</b>

<sup>(1)</sup> Official exchange rate at 31 December 2018: 1 GBP = 1.269 USD

**STATEMENT 4**

**STATEMENT OF FINANCIAL POSITION  
At December 31, 2018  
(in USD)**

<b>Assets</b>	
Cash	66,978.52
Contributions receivable	1,500.00
Total	68,478.52
 <b>No liabilities</b>	
 <b>Net assets</b>	
Unrestricted from prior years	49,704.94
Net income	18,773.58
Total	68,478.52

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## STATEMENT 5

### **PROFIT & LOSS REPORT** **For the first five months of 2019, at 31 May 2019** **(in USD) <sup>(1)</sup>**

	<b>GBP</b>	<b>USD</b>
<b>Revenues</b>		
1. Deferred contributions (branch fees 2015 & 2016)	416.72	975.00
2. Contributions (branch fees 2018)	10,689.53	4,600.00
3. Contributions (individual fees 2019)	18.25	130.00
Subtotal revenues	11,124.50 (=14,022.43 USD)	5,705.00
<b>Total revenues (in USD)</b>		<b>19,727.43</b>
<hr/>		
<b>Expenses</b>		
1. IASPM@Journal	235.26	
2. EC travel expenses Canberra 2019	1,277.62	
3. Travel grants Canberra 2019	2,216.39	
4. New branch grant (SEA)	1,189.43	
5. Banking expenses		
Non Sterling Transaction Fees	9.90	
PayPal fees		256.76
Subtotal expenses	4,928.60 (=6,212.50 USD)	256.76
<b>Total expenses (in USD)</b>		<b>6,469.26</b>
<hr/>		
<b>Net income</b>		<b>13,258.17</b>

<sup>(1)</sup> Official exchange rate at 31 May 2019: 1 GBP = 1.2605 USD

## STATEMENT 6

### BUDGET

**For the last seven months of 2019,  
 from 1 June to 31 December 2019  
 (in USD)**

<b>Net income (at 31 May 2019)</b>	<b>13,258.17</b>
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**Future revenues (contributions receivable)**

1. Contributions (branch fees (2018 - account receivable))	550.00
2. Deferred contributions (2017 & 2018 - account receivable)	1,050.00

<b>Total future revenues (in USD)</b>	<b>1,600.00</b>
---------------------------------------	-----------------

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**Future expenses (liabilities)**

1. IASPM@Journal	1,387.50
2. EC + AC travel expenses Canberra 2019	2,981.00
3. Travel grants Canberra 2019	22,596.25
4. Book Prize event at Canberra 2019	350.00
4. P.O.Box (PostNord annual fee)	325.00

<b>Total future expenses (in USD)</b>	<b>27,639.75</b>
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<b>Foreseeable net income (at 31 Dec 2019)</b>	<b>-12,781.58</b>
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**STATEMENT 7**

**STATEMENT OF FINANCIAL POSITION**

**At 31 May, 2019**

**(in USD)<sup>(1)</sup>**

<b>Assets</b>	
Cash - Co-Operative Bank sterling account	58,012.38
Cash - PayPal US dollar account	21,639.28
<b>Total</b>	<b>79,651.66</b>
<b>No liabilities</b>	
<b>Net assets</b>	
Unrestricted from prior years	66,393.49
Net income	13,258.17
<b>Total</b>	<b>79,651.66</b>

<sup>(1)</sup> Official exchange rate at 31 May 2019: 1 GBP = 1.2605 USD

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**STATEMENT 8**

**FORESEEABLE FINANCIAL POSITION**

**At 31 December, 2019**

**(in USD)<sup>(1)</sup>**

**Assets**

Cash – all accounts	53,611.91
Total	53,611.91 <sup>(2)</sup>

**No liabilities**

**Net assets**

Unrestricted from prior years	66,393.49
Net income	-12,781.58
Total	53,611.91

<sup>(1)</sup> Official exchange rate at 31 May 2019: 1 GBP = 1.2605 USD; obviously any fluctuations of the exchange rate will affect.

<sup>(2)</sup> Current cash minus future expenses (see Budget from 1 June to 31 December 2019).

## **APPENDIX (II)**

### **Amendments to the Statutes and the Rules of Procedure proposed by the EC**

## IASPM Statutes

### 1. Name and Seat

The name of the Association is 'The International Association for the Study of Popular Music' (IASPM). The association is legally registered in Sweden.

### 2. Aim

2.1 The aim of the Association is to provide an international, interdisciplinary and interprofessional organization for promoting the study of popular music. A guiding principle should be that a fair and balanced representation of different continents, nations, cultures and specializations be aimed at in the policy and activity of the Association.

2.2 The Association is a non-profit organization with no formal political ties.

2.3 The Association as a matter of policy condemns the violation of human rights, as defined by the United Nations charter, of any individual, group or nation.

### 3. Functions

The functions of the Association include:

3.1 providing a forum where those involved in the study of popular music can meet and exchange information about their work;

3.2 organizing regular conferences, at least biennial;

3.3 disseminating information about popular music studies;

3.4 encouraging the development of research and systematic study in topics and in areas where such study is not well developed;

3.5 encouraging recognition of popular music as an area for scholarly research;

3.6 providing information on popular music sources and resources and encouraging their development.

### 4. Membership

Membership of the Association consists of individual members, institutional members, supporting members and honorary members.

4.1 Individual membership is open to any person interested in the study of popular music.

4.2 Institutional membership is open to all non-profit-making organizations, institutions and associations interested in any aspect of popular music. It is also open to international non-

Silvia M 5/6/19 12:40

Comment [1]: BEFORE: "3.2. organizing regular conferences"

profit-making organizations whose purposes are connected with those of the Association, as well as to branch committees of such organizations.

Silvia M 5/6/19 12:42

Comment [2]: BEFORE: "international organizations"

4.3 Supporting membership is open to all commercial organizations concerned with popular music or popular music studies.

4.4 Individuals who have made exceptionally distinguished contributions to the work of the Association may, upon recommendation of the Executive Committee, be elected Honorary Members by the General Meeting.

Silvia M 5/6/19 12:43

Comment [3]: ADDED POINT (4.4)

## 5. Branches

5.1 A branch of the Association may be formed when at least five of the Association's members resident in the same country or, where co-operation between countries is more feasible, when five or more members in such a group of countries, agree to do so.

Silvia M 5/6/19 13:39

Comment [4]: BEFORE: " in the same nation or, where co-operation between nations"

5.2 The activities of branches shall be compatible with the aims, functions, interests and statutes of the Association.

5.3 Each branch appoints at least a secretary and a treasurer and follows national or regional procedure in the appointment of these and other officers.

5.4 Branches are responsible for collecting international dues from their members and transmitting them annually to the Executive Committee in accordance with the rules of procedure.

## 6. Membership Accession

6.1 Membership is acquired on payment of relevant dues and is valid on receipt of membership certification.

6.2 Membership regulations apply according to the rules of procedure.

## 7. Governing Bodies

The Association has the following governing bodies:

The General Meeting

The Executive Committee

## 8. The General Meeting

8.1 All members are entitled to attend the General Meeting. The General Meeting has a quorum when there are members of the Association present. In order to calculate the number needed for a majority the quorum will be equal to the number of members attending when the General Meeting is opened.

Silvia M 5/6/19 12:46

Comment [5]: ADDED SENTENCES

8.2 The General Meeting takes place every two years. The Executive Committee may convene an Extraordinary General Meeting on its own initiative. It must convene such a meeting on the request of at least one third of the Association's members.

8.3 The General Meeting is presided by a nominee of the Executive Committee. Two attendees of the General Meeting are elected to verify the minutes. The minutes shall be delivered by the secretary of the meeting within two weeks after the meeting, and the minutes shall be verified within two months after the meeting.

Silvia Martínez 10/6/19 17:47

Comment [6]: ADDED SENTENCES

8.4 The General Meeting is empowered:

8.4.1 to decide on the Association's statutes, rules of procedure and membership fees;

8.4.2 to decide on the Association's general policy;

8.4.3 to approve the Treasurer's/Membership Secretary's financial statement and proposed budget and to appoint auditors;

8.4.4 to approve the Association General Secretary's report and general plan of activities;

8.4.5 to elect the Executive Committee

8.4.6 to dissolve the Association.

## 9. The Executive Committee

9.1 The Executive Committee is elected by the General Meeting.

9.2 The Executive Committee consists at least of a Chairperson, a General Secretary, a Treasurer/Membership Secretary, a Publication Officer, and a representative, elected by the General Meeting, of the members in charge of the organisation of the next biennial conference.

Silvia M 5/6/19 12:47

Comment [7]: ADDED SENTENCE

9.3 The Executive Committee is charged to realize the Association's aims and policies. This implies that:

9.3.1 the Executive Committee admits new members, accredits Branch Committees and, between General Meetings, controls the execution of programmes;

9.3.2 the Executive Committee is empowered to conclude agreements for co-operation with any person, international organization or national institution, provided such co-operation be in accordance with the aims and functions of the Association;

9.3.3 the Executive Committee prepares nominations for the election of its members at the General Meeting, accepting recommendations from the Members.



9.3.4 the Executive Committee decides on the membership fee scale for approval by the General Meeting.

9.4 Members of the Executive Committee may be re-elected. In case of decease or resignation of one of its members, the Executive Committee appoints a substitute pending the next General Meeting.

9.5 The Executive Committee publishes notice on its activities at least once a year in the Association's website or in another appropriate medium reaching out to the members. It submits a full report to all members two weeks before the General Meeting. The full report includes the Executive Committee's nominations for its successors and proposals made by the Executive Committee for changes.

9.6 Members of the Executive Committee may belong to other academic organizations and even serve on their boards. However, they must declare their membership at the beginning of their term, and will abstain from taking part in any discussions that may result in IASPM concluding agreements or co-operating with the academic organizations or institutions of which they are members.

Siilvia M 5/6/19 12:48

Comment [8]: ADDED POINT (9.6)

## 10. Office

Siilvia M 5/6/19 13:22

Comment [9]: DELETED POINT (10.)

10.1 In order to support the administration of the association, the Executive Committee can propose to the General Meeting:

a. to establish an office; or

b. to come to an agreement with another institution for IASPM's administration.

## IASPM Rules of Procedure

### 1. Membership

1.1. The term of membership covered by payment to the Association is one calendar year period (see paragraph 1.5).

1.2. Branches shall transmit the total of annual dues collected from their membership by April 1st. The total fee from national branches is based upon membership figures from the previous year. If, by that date, they have not been received, a memo will be sent to advise the branch that its members will no longer receive IASPM information or be eligible to submit paper for the biennial conference. Branches who fail to meet their international membership payments must repay the arrears within three years from the time of the original deficit. Branches are expected to immediately notify and enter into negotiations with the executive in cases of financial hardship. In the interests of transparency membership payment lists will be made available on the IASPM list.

1.3. Payments received from individual members, institutions and organisations will be credited for the current calendar year; they may opt to pay for a second year in advance.

1.4. Membership dues are not refundable.

1.5. On the establishment of a centralised payment system, the period of membership of IASPM is always one calendar year, from January to December. Members joining part way through a calendar year must pay for the remainder of that calendar year on a pro rata basis per quarter plus the following full calendar year (inclusive of the current quarter at time of joining).

1.6. Certain sections of the IASPM web site are restricted to members. They are made available via password access.

### 2. Voting procedures

#### 2.1. General Meeting

2.1.1. Members of the Association may vote at the General Meeting. Each is entitled to one vote. Those unable to attend may vote by proxy.

2.1.2. Institutional members shall be represented by delegates of their own choice, including delegates attending in their capacity as individual members. Individual members may be represented by other members of the Association if this representative produces a written and signed mandate before the electoral or voting procedure. Each member attending the General Meeting cannot represent more than one institutional member and two non-attending individual members.

2.1.3. Decisions on the Association's general policy, the Treasurer's financial statement and proposed budget, the appointment of auditors, the approval of the Secretary's

Siilvia M 5/6/19 12:05

Comment [1]: BEFORE: "biannual conference"

Siilvia M 5/6/19 13:38

Comment [2]: BEFORE: "... cannot represent more than one institutional member or two non-attending members"

report and general plan of activities are by a simple majority of voting members represented in person or by proxy.

2.1.4. Nominations for the Executive Committee and for auditors should be submitted to the Secretary at least 1 month before the General Meeting. The Secretary communicates nominations to the Association's members immediately following the closing date for nominations and makes a full list of nominations available at the General Meeting.

## 2.2. Executive Committee

2.2.1. The Executive Committee decides by a simple majority of expressed votes. Each member has one vote. The committee has a quorum when two thirds (rounded to the closest integer) or more of its members are present, including the Chair.

Silvia M 5/6/19 12:17

Comment [3]: ADDED SENTENCE

2.2.2. The Executive Committee may use telecommunications to hold meetings and consultations if such means are more feasible than meeting in person.

Silvia M 5/6/19 13:38

Comment [4]: DELETED SENTENCE: "If voting proves necessary on such occasions, members of the Executive Committee shall confirm their votes in writing and send them, duly signed, to the General Secretary"

2.2.3. The executive posts the conference program two months before the conference.

## 2.3. Rules of order

2.3.1. The Chairperson shall call upon speakers in the order in which they signify their wish to speak.

2.3.2. The Chairperson may limit the time allowed to each speaker if the circumstances make this desirable.

2.3.3. Supporting members (see paragraph 2.1.2) may address the meeting with the prior consent of the Chairperson.

2.3.4. At the request of any member, supported by two other members, discussion of any substantive motion, resolution or amendment shall be suspended until the text is circulated to all members present.

2.3.5. Part of a proposal shall be voted on separately if a member requests that the proposal be divided.

2.3.6. When an amendment to a proposal is moved, the amendment shall be voted on first. When two or more amendments to a proposal are moved, the General Meeting shall first vote on the amendment deemed by the Chairperson to be furthest removed in substance from the original proposal, and then on the amendment next furthest removed therefrom and so on, until all the amendments have been put to the vote.

2.3.7. If one or more amendments are adopted, the amended proposal shall then be voted upon as a whole.

## **APPENDIX (III)**

### **Amendments to the Statutes and the Rules of Procedure proposed by Eric Weisbard**

## **Amendments to the Statutes and/or Rules of Procedure suggested by Eric Weisbard**

### **Amendment of Statutes**

Current 9.1 The Executive Committee is elected by the General Meeting.

I propose that this be changed to:

9.1 The Executive Committee is elected by an online vote of all Members of the Association, held in advance of the General Meeting.

### **Amendment of Rules of Procedure**

Current

2.1. General Meeting

2.1.1. Members of the Association may vote at the General Meeting. Each is entitled to one vote. Those unable to attend may vote by proxy.

2.1.2 Institutional members shall be represented by delegates of their own choice, including delegates attending in their capacity as individual members. Individual members may be represented by other members of the Association if this representative produces a written and signed mandate before the electoral or voting procedure. Each member attending the General Meeting cannot represent more than one institutional member or two non-attending members.

2.1.3 Decisions on the Association's general policy, the Treasurer's financial statement and proposed budget, the appointment of auditors, the approval of the Secretary's report and general plan of activities are by a simple majority of voting members represented in person or by proxy.

2.1.4 Nominations for the Executive Committee and for auditors should be submitted to the Secretary at least 1 month before the General Meeting. The Secretary communicates nominations to the Association's members immediately following the closing date for nominations and makes a full list of nominations available at the General Meeting.

I propose this be changed to:

2.1. Online voting procedures

2.1.1. Members of the Association shall vote for all elected positions in advance of the General Meeting, by an online process to be determined by the executive committee. Each member is entitled to one vote.

2.1.2 Anybody nominated for an elected position should confirm their interest in the position by preparing a statement about their background and motivation to serve

2.1.3 Nominations for the Executive Committee and for auditors should be submitted to the Secretary at least six weeks before the General Meeting. The Secretary communicates nominations to the Association's members immediately following the closing date for nominations and makes a full list of nominations and statements available to members of the association for a vote at least one month before the General Meeting.

## 2.2 General Meeting voting procedures

2.2.1 Members of the Association may vote at the General Meeting on the Association's general policy, the Treasurer's financial statement and proposed budget, the appointment of auditors, the approval of the Secretary's report and general plan of activities are by a simple majority of voting members represented in person or by proxy.. Each is entitled to one vote. Those unable to attend may vote by proxy.

2.2.2 Institutional members shall be represented by delegates of their own choice, including delegates attending in their capacity as individual members. Individual members may be represented by other members of the Association if this representative produces a written and signed mandate before the electoral or voting procedure. Each member attending the General Meeting cannot represent more than one institutional member or two non-attending members.

## **APPENDIX (IV)**

### **Minutes of the GM of the IASPM in Kassel (2017)**

## **GM Minutes**

### **Kassel**

**29 June 2017 (9.15 am)**

GS = Geoff Stahl (GM Chair)  
GP = Goffredo Plastino (IASPM Chair)  
EB = Emilia Barna (IASPM Treasurer)  
JP = Jacopo Conti (IASPM Membership Secretary)  
JH = Jan Hemming (Local Organiser of the Kassel Conference)  
SM = Sue Miller (IASPM General Secretary)  
AW = Ann Werner (Member at Large)  
JM = Julio Mendivil (Member at Large)  
EM = Webmaster  
OC = Local Organising Committee  
EC = Executive Committee

GP: Time confirmed.

GS: Approval of the agenda: Koos Zwaan + 1 approved.

GS: Election of the auditors.

EB: Auditors are Laura Jordán and Áine Mangaoang.

GS: 2 volunteers for electoral counts - Lawrence Gilli and Martha Ulhôa – seconded by Steve Waksman.

GS: vote by proxy:

GP: members can vote who are not present – electoral officers collect any printed and signed proxy votes. We need to collect these in now – meeting suspended while votes are collected in.

GP: read out the proxy vote mandates.

GP: Re Jan Hemming's proposal to change electoral system – SM forgot to send to GP so this will be discussed after the election and will be added to the report as an addendum.

### **Approval of the 2015 Minutes**

Martha Ulhôa first, Sílvia Martínez seconded

JH: stated that his preferred conference dates in July were overruled.

GP: the last week of June was preferred and voted on at the last GM in Campinas (2015) and is in the written minutes.

Martha Ulhôa: stated that the dates for Kassel were for the end of June as decided by the 2015 GM.

GS: Any other amendments?

Minutes approved – by Kristin McGee 1st and Koos Zwaan seconded.

GP: His report is in 3 parts so he will stop after each one for people's comments.

He states that Webmaster EM is not at the Kassel GM due to personal reasons and we wish him all the best.

### **GP reads his Chair Report – part 1.**

*The 2015-2017 IASPM Executive Committee is:*

*Chair Goffredo Plastino*

*General Secretary Sue Miller*



*Membership Secretary Jacopo Conti  
Treasurer Emilia Barna  
Web / Publications Ed Montano  
Member at Large Julio Mendivil  
Member at Large Ann Werner*

*The EC has had two good, at times intense working years, marked by some plenary Skype meetings (minutes are available at <http://www.iaspm.net/minutes-reports/>), and by regular email communication, which decreased the necessity to meet via Skype. There have been peaks before the 2017 Conference internal and public deadlines, and in conjunction with some issues brought to our attention, reported below. Our work together has always been based on the continuous sharing of all information and on democratic discussions and procedures. There has been a regular dialogue on specific concerns with former IASPM Chairs and EC members, and with current branch Chairs: I would like to acknowledge here the help and the suggestions offered to us by Franco Fabbri, Christoph Jacke, Helmi Järviluoma-Mäkelä, Anahid Kassabian, Claire Levy, Tony Mitchell, Geoff Stahl, Philip Tagg, and Martha Tupinambá de Ulhôa.*

*The reports in the following pages focus on specific activities undertaken and discussion of issues that have arisen during the last two years; I'd like here to comment on distinct and more general matters.*

#### *Exclusion/Expulsion of Members*

*At the beginning of April 2016, María Luisa de la Garza (Chair of IASPM América Latina) and Fernán del Val (Chair of IASPM España) wrote to the Chair about the case of a former member that had just joined the Spanish branch. Said member was excluded from the IASPM list and from the IASPM-AL list in 2010, and expelled from the Latin American branch in 2012. IASPM-AL was worried about the renewed membership, which would have allowed the expelled member renewed access to all IASPM lists and participation at all IASPM conferences. IASPM España subsequently asked if the membership they had granted was indeed allowable.*

*The current EC members — except Julio Mendivil, who offered useful information about the 2010-2012 events — were not aware of this case. We tracked down all available documents, and discussed the issue with some former IASPM Chairs and EC members.*

*On 1 September 2010 Jan Fairley — then IASPM Chair — sent a message to the IASPM list, quoted in part below:*

*I write to let you know that after a lengthy period of reflection over a difficult situation IASPM Latin America have taken the decision to exclude a member of IASPM AL from the IASPM Latin America list until the case can be fully discussed at the next IASPM AL conference (Córdoba, Argentina 2012). [...] In a nutshell said member has openly contravened IASPM statutes, and ignoring professional protocols and etiquettes misappropriated the IASPM AL list to create a parallel organization while simultaneously seeking to undermine the present democratically elected executive of IASPM AL, IASPM AL itself and IASPM International. This situation has been brewing for a very long time and despite friendly approaches both privately and publicly from numerous people over a long period asking said member to reconsider their actions there has been no positive outcome. As a result said member is withdrawn from IASPM International lists until further notice. The decision to exclude said member has not been taken lightly and the situation has been discussed within present and with members of past executives of IASPM.*

*The decision was reaffirmed in the 30 October 2010 EC minutes. Then, on 21 April 2012, during the X Congreso IASPM-AL (Córdoba, Argentina) GM, the expulsion was further discussed, voted and approved. In 2014 said member asked to be readmitted through links between a musicological association and the Latin American branch: the XI Congreso IASPM-AL (Salvador do Bahia, Brazil) GM decided not to establish any links. In 2016 said member asked to be readmitted to IASPM-AL again, and the XII Congreso IASPM-AL (La Habana, Cuba) GM voted against such a request.*

*After a review of the whole process, on the basis of all the official available documents, we decided that said member was rightly expelled from IASPM and that the recent IASPM España membership must be considered null and void. The case is reported here because it points at a more general issue. There are no regulations in the Statutes and in the Rules of Procedures that govern the exclusion/expulsion of a member. Statutes 9.3 ("The Executive Committee is charged to realize the Association's aims and policies") suggests that the EC is in charge of such decisions, as this case seems to confirm. However, there could be members for whom the introduction of more detailed regulations would be appropriate, and the GM may be the forum in which to start a discussion about them.*

GS: opens this up for discussion.

John Mullen from France states guidelines need to be vague, as often unforeseen circumstances arise after an EC decision.

US delegate – there could be some detail in conference guidelines e.g. re harassment (sexual/identity) –

GP: asked guidelines or a mandate? Guidelines would need to be made for approval at the next GM –

**Motion by Norma Coates that some guidelines be drafted by the next EC – Steve Waksman seconded, Koos Zwaan seconded.**

**Discussion by Koos Zwaan (KZ) - grounds for expulsion in line with IASPM statutes – motion moved accepted.**

### **GP: Report Part 2: Popular Music Studies Chair at Humboldt-Universität, Berlin**

*On the initiative of Christoph Jacke (Chair of IASPM D-A-CH), together with GfPM (Gesellschaft für Populärmusikforschung /German Society for Popular Music Studies), GFM (Gesellschaft für Medienwissenschaft, AG Populaerkultur und Medien), and GMM (Gesellschaft für Musikwirtschafts- und Musikkulturforschung), in January 2017 IASPM expressed by letter our concerns about the cancellation of the appointment process for Peter Wicke's former Chair in Popular Music Studies at Humboldt-Universität, Berlin. Similar concerns were also expressed directly to me by a member that had applied for that position. In the reply to our letter, the Dean Prof. Julia von Blumenthal stated that a new call for applications will be made public in the near future. Hopefully an announcement for the Professorship in Popular Music Studies at Humboldt will circulate before the end of this year. In any case, IASPM D-A-CH and the new IASPM EC should continue to monitor together the fulfilment of this important appointment.*

GP: The report has generated some response from Humboldt University. GP acknowledges Fabian Holt's work promoting popular music studies there as visiting professor.

GS: Comments or questions?

### **GP: Chair's Report Part 3: 2017 Conference**

*The EC has been involved quite closely in the 2017 conference organization. We have discussed and selected the topic and its streams; identified and invited the Academic Committee (AC) members; drafted the call for papers and reconsidered it with the AC (<http://www.iaspm.net/19th-biennial-iaspm-conference/>); received, organized and forwarded the abstracts to the AC. I would like to thank Jacopo*

*Tomatis (Chair) and all the AC members (Cecilia Björck, María Luisa de la Garza, Jonathan Eato, Ádám Ignácz, Olivier Julien, Isabelle Marc, Hyunjoon Shin, Danijela Špirić-Beard, Catherine Strong, Dafni Tragaki, and Steve Waksman) for their excellent work.*

*The dialogue with the Organizing Committee (OC) (namely with its Chair, Jan Hemming), has not been ideal, with rather long periods of silence. The conference was to have been hosted by the University of Kassel, specifically in the new Music Institute building, in the adjacent Giesshaus, and in the Campus Center Lecture Hall, as per the proposal ([http://www.iaspm.net/archive/IASPM2017\\_proposal.pdf](http://www.iaspm.net/archive/IASPM2017_proposal.pdf)) which was approved at the 2015 GM. The proposal also stressed: “The advantage of having the conference during the semester [“Germany’s summer term”] is that all the campus infrastructure is fully available”. Reservations of all university facilities were confirmed in November 2015, but shortly after other locations were identified by the OC, and the conference was moved off-campus. Sparse, at times unclear or discourteous communications about the OC management choices followed. In mid-March 2017, we received the first and last provisional calculation figures for the conference. The EC was not informed until late May 2017 that DOCUMENTA (the exhibition of contemporary art that takes place every five years in Kassel) had requested the exclusive use of the Giesshaus (a 130-seat room) and that as Kassel DOCUMENTA “has priority over everything” the UniKassel reservations were cancelled; the decision by the OC to rent an external venue was taken on the basis of “the specific dimensions of the conference”.*

*The EC accommodation was booked at an expensive hotel without the EC’s knowledge in July 2016, but the EC was only fully informed about its high costs in March 2017; when we asked to be hosted in cheaper university or student accommodation instead, we were told that this was not possible. Consequently, some EC members have reduced their stay in Kassel so as not to draw too heavily on IASPM funds.*

*Conference planning problems can always arise. At the IASPM 2005 Conference in Rome, for instance, the university facilities became unavailable for the last two days. The organizers found another campus location, free of charge; the €20,000 grant obtained by the local OC was therefore not used to rent rooms and IT services, but to fund the IASPM grants and the catering. It is our understanding at the moment of closing this report that the grant obtained by the OC does not cover entirely the renting of the Kulturbahnhof.*

*Throughout the Kassel conference management process, the EC felt somehow left out the loop; we felt we were delivered choices without fully understanding their rationale; and we had the impression that they were taken on the basis of preferred precedents, without considering the complex set of arrangements that IASPM has asserted over more than 35 years.*

*In view of these recent difficulties, the EC feels that it would be better for all the actors involved in the biennial IASPM conference organization to make reference to shared and clear rules: with this in mind, we have drafted a few, simple conference guidelines (Appendix 2), to be discussed at the GM.*

GP: Additional remarks – communication in the 2012 proposal to Martha Ulhôa was accompanied by an official letter from the University of Kassel’s VC saying University facilities were available to IASPM. At the 2015 GM photos of the lecture rooms etc. were presented at 2015 Campinas GM. In November 2016 the EC received an email from JH saying he had to move venue from the Kongress Palais, as it was too expensive, and that the University campus was no longer available (all very different from the original proposal). 26-30 June dates were confirmed on 20 November 2015 and then in January 2016 the EC was informed of a 25,000 euros venue cost. In October 2016 the German Foundation approved a grant of 25,000 euros so no IASPM money was used for the venue. In March 2017 the last calculations were sent and the EC were informed that venue cost was now 33,885 euros. The EC was not aware of any contribution from the University of Kassel – GP asked how is University of Kassel contributing to JH, and

JH in his reply said facilities were there, but were not specified. JM as Member at Large based in Germany and on the OC asked JH and got the same response until 22 May 2017. The reply in May was that the University of Kassel was providing office supplies and postage, a post room for storage of books, technical equipment and printing, and a soccer field. The conference location was not provided as promised in the original proposal – 10 emails from JH were received over the 2 years mostly in the last two months preceding the conference.

GP: There is an item in the agenda regarding conference guidelines, which need to be in place.

GS: questions, comments and discussions

John Mullen: Conference is going well in a beautiful place – the organization must have been a nightmare. Average problems – conference is being a success and a lot of good exchange. Disappointed at the tone of the report. What was successful is always a nicer place to start. Problems of communication – we need to move forward from that.

Michael Drewett: Problem lies with the Executive. You need to be one group – a joint process.

GP: States that JM was on the organizing committee and speaks German, but had not been included in any decisions. We just did not have communication on why the venue was selected – JM was not informed about these decisions, he was left out of the loop.

Michael Drewett said an invited member of the exec on the OC was needed and GP replied that the EC did in fact have JM as part of the OC and EC to liaise and that additionally the Local organisers Oliver Seibt, Christoph Jacke, JM and JH were part of the EC email list which was set up by EM but the list remained silent.

Eric Weisbard: we need to thank Jan Hemming for organizing a conference – it is hard to do – and it has come off really well. Emphasis on the conference goes and not the EC. He asked if it was possible to make a motion and GS noted this for later in the agenda.

Catherine Strong: somebody from the conference is needed on the EC – there were problems with communication but things have worked out in the end – so everyone has been put in a difficult solution – moving to solutions.

GP: stated he had to comment on the JH report given out at the beginning (separate to the EC report) as it was his duty to defend members of the EC.

A discussion regarding communication between the OC and EC was held. It was not understood that there already was a member of the OC on the EC who was based in Germany and a German speaker.

Koos Zwaan proposed a motion to discuss conference guidelines

GS agreed, but said he had to finish the GM EC report first and then return to that.

### **JM: Member at Large report on the 2017 Conference Organizing Committee work**

*I was elected as Member at Large to uphold the communication between the EC and the Kassel 2017 Organizing Committee, composed by Jan Hemming (Chair), Oliver Seibt and Susanne Binas-Preisendörfer. As I live in Germany and speak German, and due to my experience as former Chair of the IASPM Latin-American Branch, I was asked to support Jan Hemming in the conference organization and to update the EC about it. Unfortunately, since there were no clear communication structures within the OC, I could not always fulfil this function. I do not know exactly how the conference decisions were made, since I could not participate in the discussions about them either.*

*I have been asked to mediate with Jan Hemming and the OC about some awkward circumstances, partially outlined by the Chair in his report. The meetings with Jan Hemming were in my opinion smooth and productive, but they have not produced a clear solution to the issues raised by the EC. It is possible that within the OC, and between the OC and the EC, personality matters and intercultural*

*communication problems played a role. In my opinion, however, the way the OC handled its relationships with the EC is on the whole very disappointing.*

He stated that it had been difficult to maintain contact to both sides – it was difficult to deal with this situation and we need rules.

### **JC (on Skype): Membership Secretary Report**

#### *Membership*

*During my biennium as Membership Secretary I have worked closely with Treasurer Emilia Barna, especially for the subscriptions of international members and for the travel grants for the 2017 conference in Kassel.*

*Communication between local branches and the international office has become faster since the publication of contacts and newsletters from local branches on the international website, but – as pointed out by Alejandro Madrid in the 2015 report – we still do not have a single system in which treasurers can manage their lists within the frame of an international membership list.*

#### *Mailing List*

*The current system is hosted by the server of the University of Liverpool. Robert Strachan, Lecturer at the School of Music in Liverpool, is the only person with full access, and neither myself as Membership Secretary or any other member of the EC has full access. The EC has tried more than once to get in touch with Robert, without receiving a response. As an example of a list management problem, on 19 October 2016 Sue Miller asked me to unsubscribe from the listserv a member who wanted to be removed: but Robert Strachan (who has also independently subscribed some people to the list) undertook this himself without updating myself or the EC. There clearly needs to be a better system in place to ensure accountability.*

*A solution discussed by the EC is for IASPM to have an independent mailing list (allowing to attach documents to e-mails, an option currently forbidden), and that the EC should have complete control over the listserv. Due to the slowness that a migration to another server might entail, the EC recently decided that this is an issue to be discussed at the General Meeting: if an independent mailing list was to be approved at the GM, we estimate that the migration process could be completed by the end of 2018.*

*Another current mailing list management problem relates to the fact that the international office does not have access to local subscribers' lists. The Treasurer and Membership Secretary do get these lists sent to them once a year, when branches pay for their subscriptions, but they are often not up to date. With the exception of a few local treasurers, I rarely receive updates on subscriptions or un-subscriptions: this means that the Membership Secretary of the international office can subscribe a member to the international mailing list only after:*

- a) being asked from that very member to be subscribed to the list;*
- b) verifying his/her subscription, by asking for proof of it (a receipt of payment).*

*The whole process would be much faster if local secretaries were to send updates to the international Membership Secretary at more regular intervals. In addition to all the above, there might be many people currently in the international mailing list whose subscriptions to local branches are long overdue. A better cooperation between local branches and the international office is recommended for the future and perhaps an updated system could be devised.*

#### *Joining IASPM International Office*

*We still have a problem regarding the process of joining the Association via the international office. As I am writing, the instructions in the IASPM website (<http://www.iaspm.net/how-to-join/>) read as follows: Are you living in an area with an IASPM branch (see Branches menu on the homepage)? If yes, contact the local membership secretary. If not, send an email to our membership secretary.*

*Prospective members living in areas covered by local branches should contact their membership secretaries first. Many, however, still join the international office but not their local branch. When this happens, I reply to them to clarify the situation and ask them to contact their local treasurer/membership secretary: all this leads to bureaucratic slowness (and often to a change in the required amount of money). Perhaps an even clearer explanation of how to subscribe might lead to a faster subscribing process, both for the international membership secretary and for local treasurers and the EC.*

#### *New branches*

*During the 2015-2017 biennium, I was asked about the possibility of creating new branches (from Portugal, Greece, and Poland), but at the moment none of these new branches have been established.*

#### *Grants*

*Emilia Barna and I managed the applications for travel grants to the IASPM meeting in Kassel. The selection process was based on the same system used for the previous conference, held in Campinas (Brazil): membership had to be up to date, being a member at least since 2016 was necessary and proof of insufficient funding had to be provided. The points system took into account the individual's participation in previous IASPM conferences (both on a national and international level: 1 point each, cumulative), service to local branches or the international office (non-cumulative: 2 points), scale of distance, depending on the distance between residence and conference venue (1 point Germany, 2 points Europe, 3 points rest of the world) and whether individuals had previously received a travel grant from the association for the previous conference (-2 point). We received 27 applications and awarded a total of 13 grants (of which one has been declined and another therefore granted).*

GS: questions and comments from the floor?

A question re criteria for the travel bursaries was asked.

JC: stated that travel grants were awarded on a points system that is published in the grant application information, so criteria are already there in the application form.

Another question on branch affiliation was raised.

JC stated that the EC had discussed this issue of local and international lists – if you want to subscribe to other branches you contact them and then they may or may not have extra subs. When we asked branches not all wanted this. IASPM is not a federation of associations, it is an association with local branches - but not all branches wanted this system.

GP: stated that this was all decided at the Campinas GM in 2015, and that there is a web page on the IASPM site that shows how to access the other lists.

JM: If you want to be a member of a regional branch, you pay.

Martha Ulh a: a form is available on the website.

EB: gave an update to the report – 3 more grants were not taken up, so 10 grants were given.

Kristin McGee stated there should be cheaper rates for those wanting to join extra branches.

**GS brought up the topic of mailing lists – if an independent mailing list is to be approved it would take a year to migrate.**

**GP stated there was no accountability with the current system – the membership secretary does not have control of the list. It does not allow attachments either. We will ask the GM if we should look into a new system. An executive mandate needs to be made to research the best option.**

**KZ approved first and Sarah Hill seconded**

**Motion approved.**

Steve Waksman: stated this seems a good idea and asked if it would be the EC Membership Secretary managing it, as that would be a big change in the role work-wise.

GP: Yes, you're right. EM – would be for the new Webmaster, and then full control of list will be the role of Membership Secretary in collaboration with the Webmaster. Strict coordination within the EC would be needed.

Rupert Till: Existing list – some things go well, and then not so well. A mailing list is the main thing for interaction and the 18-year-old email list from the University of Liverpool has always worked. First thing should be to ring up Rob Strachan to resolve this – have you had a discussion?

JC has written to Rob and Goffredo, but no response as yet, so perhaps a phone call would be better.

GP: We have tried several times and via his colleagues.

Martha Ulhøa said that Liverpool is an official institution and we don't want to have a Google list – yes, there are some problems, and in the past we are very democratic on who stays on the list or not. We should look at the possibilities, but it is good to be in an institution. And the official archive is there.

Steve Waksman: I think, Martha, it has been true about the importance of the IPM? Is there anyone here from Liverpool? No – the programme is under attack – they have taken away their MA in popular music. Liverpool is not as safe today, so it would be good to explore other options and gain a bigger picture on the shifting institutional bases.

Nordic Membership Secretary – mailing list is a problem to get subscribed on the list – it is a crucial issue – I second Steve and Martha's comments – a new site for this mailing list. But agree with Martha for not using a Google mailing list.

**GS in the motion formulated by KZ: The EC has the mandate to explore moving to a new mailing list – 1 against – motion agreed.**

GP: There will be a new IASPM branch South East Asian branch.

#### **EB: Treasurer Report**

*This report covers IASPM financial information up to May/June 2017.*

*IASPM runs two bank accounts located in the United Kingdom's The Co-Operative Bank (Co-op): a main USD account and a subsidiary GBP account. Branch subscriptions are requested in USD or the equivalent in GBP.*

*Although most transactions are made through either one of the bank accounts, since 2012 IASPM has incorporated a PayPal account, which is mainly used to receive individual membership fees and branch membership fees.*

*The majority of IASPM international's income comes from waged branch and individual member subscriptions (USD 25); as well as from unwaged individual members (USD 10). Other income comes from interest originated in the GBP bank account. On one occasion we also received GBP 75 as compensation from the bank in response to our complaints, detailed below.*

*At the moment of closing this report, some branches are still behind with membership updates and fees (from 2016, and in a small number of cases, 2015) (Appendix 1).*

*IASPM's main expenses included expenses related to IASPM@Journal and web hosting, as well as the upcoming expenses of travel grants and the reimbursement of travel costs to Kassel 2017 for members of the EC and journal editor Hillegonda Rietveld.*

*On 26 April 2017 the overall balance of IASPM's bank account was GBP 27,418.*

*The balance of the PayPal account is currently (7 June 2017) USD 13,986.*

*The PayPal account, however, continues to be limited (this problem was indicated in the 2015 report by the previous Treasurer: [http://www.iaspm.net/archive/2013-2015\\_IASPM\\_EC\\_Report.pdf](http://www.iaspm.net/archive/2013-2015_IASPM_EC_Report.pdf)) to accepting payments. I attempted to solve this problem by sending requested documentation with the help of the*

*previous two Treasurers, especially Violeta Mayer Lux from whom identification was required. Nevertheless, the limitation was not lifted even after the provision of such documents. In practice this has not meant a problem as we do not require PayPal to make bank transfers.*

*We encountered problems with the bank in relation to changing signatories and address. On two occasions original documents sent to the bank via international post were lost, with the bank admitting that errors were made on their side. In addition, communication with the bank was very slow and difficult, as I had to repeatedly explain the situation several times, and had to keep resending the same documents. It is important for future Treasurers to bear in mind that everything has to be sent via DHL or a similar service, in order that it is fully traceable. We made a complaint to the bank and received GBP 75 in compensation. However, I am still only receiving statements via post with an irregularity, or sometimes these are sent to my address but using the previous Treasurer's name. There is a record of the lengthy correspondence in these matters with The Co-operative Bank.*

*Partly in order to counterbalance these difficulties, we requested an online banking account, which was activated in early 2017 and is working smoothly. The limitations are that it only allows bank transfers to be made within the UK. International bank transfers are still somewhat complicated and costly as the bank requires security confirmation by phone in every single case, asking the Treasurer to phone.*

*In light of these limitations and bureaucratic difficulties, as well as in reference to Brexit, we would like to raise the issue of switching to a new bank, preferably outside the UK. It will be important, in this case, to consider ethical banking options.*

GS: Questions, comments... then one action point.

Rupert Till: International transfers have been a problem for years. Could IASPM consider changing subs to EC and then distributed to branches?

Michael Drewett: Would be an advantage as IASPM is never up to date centrally re membership. Centrally would make sense.

Nordic Membership Secretary: This would make sense so you could then join any branches you wanted. Franco Fabbri stated that at Mexico City IASPM conference this was discussed re a centralized system. He researched this and at that time it was too expensive needing a strong IT lead. Italy 35 euros membership fee – for each member 25 USD to EC and the difference covers local branch expenses. That margin will need the money fast so if no automatic system special IT management system – we risk overwhelming the secretary with hundreds of single payments

Laura Jordán (IASPM Treasurer 2013-2015) supported what Franco said. Local LA branches work in different currencies – so difficult in the South.

Steve Waksman: Until now IASPM US membership was managed by a journal publisher and that relationship is now ending. Going through IASPM international would be complicated.

Rupert Till: this issue was raised at our branch – Our branch is funded by the gap in the money subscription plus 20 to exec. We are supposed to be an international association with branches – not federal. Tracking is difficult. So a set date from central IASPM re payments to local branches makes sense

GS: Any more questions?

**Action point: motion: KZ: next EC mandate to research possibilities re moving current account from UK to somewhere else?**

GS: switching to a new bank outside of the UK?

**KZ: next EC mandate to research possibilities re moving current account from UK to somewhere else?**

**Motion seconded by US – 3 against – carried.**

GP: during the discussion on exchange rates he mentioned that there is a clause in the rule 3.3 that a branch is entitled to raise fees – e.g. if an exchange rate goes down you can raise your fee to maintain your regular income.



**Web/Publications Report – read by SM on behalf of EM:**

*I'd like to acknowledge the support and hard work of my fellow IASPM EC members over the past two years, particularly the guidance and leadership of our Chair Goffredo Plastino.*

*After six years in this role, I've decided it's time to move on and let someone else have a go, so I also acknowledge the support and work of previous EC members over the past few years.*

*There is little to report on IASPM's online presence. The website continues to function, and the shift to hosting the journal with PKP that we announced in the 2013- 2015 EC report ([http://www.iaspm.net/archive/2013-2015\\_IASPM\\_EC\\_Report.pdf](http://www.iaspm.net/archive/2013-2015_IASPM_EC_Report.pdf)) is working out well. While the hosting plan for the journal is not the cheapest option around, it keeps the journal independent. If future EC members and/or journal editors wish to explore other options, some institutions offer journal hosting of journals based on the OJS platform that IASPM@Journal uses, and this could reduce costs, but it might then potentially tie the journal to an institution. That, of course, could be a good thing.*

*I'm sure IASPM's web presence could be enhanced through the use of some other platforms, but my time over the past couple of years has been taken up with moving the website content over to a standard WordPress template (as outlined in the 2013-2015 EC Report). My replacement on the EC may wish to explore options for increasing IASPM's online profile.*

*It would be good if some kind of "archive" could be added to the website, to keep track of IASPM's development. Over the past couple of years we have made initial steps to develop this—for example, the website now has a page that lists previous winners of IASPM's Book Prize (<http://www.iaspm.net/book-prize/>), and a page of newsletters from local branches (<http://www.iaspm.net/newsletters/>). It is important that these are maintained and kept up to date.*

**AW: Member at Large report on IASPM and the Swedish tax law**

*IASPM was founded in Sweden and is governed by Swedish tax law. As a non-profit organization, IASPM does not have to pay tax if the organization regularly proves that it is non-profit by submitting its statutes, financial reports and a description of its activities, together with an application to be exempted from paying taxes, to Skatteverket (The Swedish tax agency). This was done by the previous Swedish EC member Sara Jansson in 2012, and a new application is due this year (2017).*

*During the past year, I have prepared the forthcoming application in dialogue with Skatteverket, with the application to be filed after all the relevant documentation is gathered. This can be done after the financial report has been discussed and approved at the General Meeting in Kassel. The new Swedish Member at Large will be able to file the new application as early as August 2017.*

Auditors Laura Jordán and Áine Mangoang approved the EC IASPM finances.

**GP reads proposed Conference Guidelines (p. 18 of the EC Report)****IASPM Biennial Conferences - GUIDELINES PROPOSAL**

*Proposals to host the IASPM Biennial Conference must be sent to the IASPM Chair. A proposal must include details about:*

- hosting institution or institutions;*
- support of the local IASPM branch (if available);*
- details of the conference facilities and accommodation opportunities;*
- provisional breakdown of costs, funding, and grants planning.*

*The proposals will be made available to all members on the IASPM website and by email, at least a month before the forthcoming GM. The GM will evaluate the proposals; act by majority or unanimously on the next conference; and decide upon the conference dates.*

**PRIORITIES**

*The main aim of the IASPM Biennial Conference is:*

- *the exchange of scholarly work and the establishment of scholarly networks (conference fees should then be kept to a minimum, to encourage the widest participation).*

*Funding and organizational priorities are:*

- *participation and underwriting grants (for students, non-academic members/independent scholars, scholars from poor countries, senior IASPM members);*
- *accommodation opportunities (university/student accommodation facilities should be favoured and made available to the largest number of participants).*

## **ROLES**

### *Executive Committee*

*The EC will:*

- *choose the conference topic;*
- *choose the Academic Committee chair and members, on the basis of branch representation;*
- *agree the conference deadlines with the conference Organization Committee (OC);*
- *draft the call for papers;*
- *discuss the CFP with the conference Academic Committee (AC);*
- *circulate the CFP;*
- *oversee the conference organization with the OC;*
- *decide on major conference issues during the organization process.*

### *Academic Committee*

*The AC will:*

- *review and revise the CFP;*
- *evaluate the abstracts, and decide upon their acceptance or rejection;*
- *send the complete list of accepted and rejected abstracts to the OC.*

### *Organizing Committee*

*The OC will:*

- *set up the conference website;*
- *receive the abstracts and forward them to the AC for evaluation;*
- *set up the conference fees payment system;*
- *send out the acceptance and rejection letters/emails;*
- *invite the keynote speakers;*
- *draft the provisional and definitive programmes;*
- *update the EC on a monthly basis regarding the local organization;*
- *be responsible for the on-the-ground running of the conference;*
- *be responsible for any proceedings publication (including any permissions and the editing involved).*

## **PROCEEDINGS**

*The proceedings will be made available free of charge, as a pdf file, through the IASPM website.*

## **EXECUTIVE COMMITTEE EXPENSES**

*EC travel fees will be refunded by IASPM, unless funded by grants obtained by their members, or by the OC. EC accommodation will be offered or paid for by the OC, unless funded by grants obtained by the EC members. The IASPM@Journal editor and the AC Chair must be considered as EC members, as far as conference travel fees and accommodation are concerned.*

A discussion on conference proposal lead in times was undertaken and four years was seen as the ideal. Steve Waksman: Do we have any proposals for 2021?

GP: Canberra and possibly Oslo also Paris is in line, so they may want to put a proposal forward. Four years in advance is best practice, but no formal proposal has been submitted for this GM, so IASPM needs to plan.

GS: Some people's jobs are precarious, so I would recommend 2 year as a minimum.

Rob Bowen also seconds GS as 2 years makes a lot of sense.

Michael Drewett asked if the rule every second out of Europe was an informal rule.

GS agreed 2 years for minimum lead-in time for a conference proposal.

Priorities at conferences were discussed and a request for childcare to be added into the priorities was made. Differential fees were also requested and a student fee introduced (which was practiced in the past).

Catherine Strong asked to keep guidelines broad and general as different countries and institutions have different resources.

Lesley Gay also added that IASPM needs to be more explicit on more Asia and Africa engagement.

Conference theme and programming was discussed, with JH stating that the OC needs to be included in the decision of the topic of the conference.

Samantha Bennett also agreed the OC should have a strong say in the conference theme. EC deciding the topic takes away OC agency. NZ needs the Australian flavour – second Jan's comment.

GS added it also makes getting funding easier.

**Eric Weisbard: Needs to be flipped – main organiser on the EC – as a motion:**

**I move that the organising chair be made a member of the EC.**

**Eric Weisbard: OC be appointed a member of the EC upon the conference host decision.**

GP: Conference topic will be selected by EC, AC and OC, who in agreement decide the topic together. A member of the OC become cooptive member for the duration of the conference planning.

Franco Fabbri added that the EC chooses the conference topic with the organising committee, and that it was a mistake not to have had JH involved, but nevertheless the EC always had a member at large from the OC.

Koos Zwaan: If chair is on EC, then automatically done in agreement.

Samantha Bennett: But risk OC chair outnumbered. Needs to be clearer.

Eric Weisbard: The onus is on coming to a consensus.

**Motion that the Chair of the OC become a member of EC when the conference proposal is accepted – motion passed.**

### **Academic Committee**

Q Who is the academic committee?

GP: The AC is chosen by the EC on the basis of branch representation.

JH: Communicating changes – poster acceptances were not involved in discussions. Panels were separated and joined with others and the OC weren't informed. Changes in presentation format need to be communicated – motion.

Lesley Gay: Who decides on chairs?

US delegate commented that there had been an uneven quality of chairs at the conference – could the AC or OC fix this early as part of the programming?

KZ: chairs have been given clear guidelines – US delegate replied that not all chairs had read the OC chair guidelines.

**JH motion: Any change in presentation of submitted panels needs to be communicated to the OC. The AC will communicate changes in format to the OC - motion.**

**Vote on JH motion passed.**

### **Organizing committee**

Rupert Till: OC represented on AC – covered.

Nancy Brewster: OC chooses keynote speakers.

JH timeline is hard so a list needs to be drawn up early so they can be booked. Motion is: include a possible list of keynote speakers by the OC.

Gonnie Rietveld stated that this is good in the CfP, as it is good to know who the keynotes will be when the CfP goes out.

**JH: Motion The decision on keynote or other plenary performers to be considered when conference theme and streams are chosen.**

**Motion carried.**

### **Proceedings**

JH: Martha Ulhôa suggested journal management system would be better than a pdf, as no good from a funding point of view.

### **Executive Committee expenses**

Sam: on the record I would love to fund EC plus journal editor and AC chair for travel but plan for this not to be the case. Keynote grants and childcare are the priority. \$15-20,000.

GS: it is only in guidelines, not a motion.

**Eric Weisbard: modify the language ‘all EC members get all travel and accommodation – modify – ‘to the extent financially possible and weighed by financial need some or most travel fees will be covered by IASPM.’**

JH: EC should try to get external funding and once that fails it should be covered. The AC were given free conference fee.

**GS: vote on guidelines subject to amendments.**

**3 opposed. Passed. We have some guidelines.**

Agenda: SM move to next agenda item: election of the new EC.

### **Election of the new EC**

Votes by Proxy - list is read out by GP.

Chair candidates:

Lee Marshall - 15 votes

Julio Mendivil - 68 votes

David Shumway - 3 votes

*The 2017-2019 IASPM Executive Committee is:*

**Chair:** Julio Mendivil

**General Secretary:** Sílvia Martínez

**Treasurer:** Marta García Quiñones  
**Membership Secretary:** Jacopo Conti  
**Web/Publications:** Kimi Kärki  
**Members at Large:** Antti-Ville Kärjä, Ann Werner

### **Electronic voting system**

Koos Zwaan proposed a motion re voting at the next GM on how to vote.

JH stated that he thought IASPM should only consider the votes of those present in person at the GM.

Eric Weisbard stated if IASPM defer on this, it will have the same problem in 2 years time.

GP: Any changes have to be discussed and approved so in place for the next GM.

Franco: An online voting proposal needs to be sent to the EC at least four weeks in advance of the GM. 30 people or less approving at an GM is not a good sign for the association – Canberra needs to be the place.

Antti-Ville Kärjä: EC can form another general assembly – the new EC would call it.

### **Motion to carry on discussion in Canberra.**

#### **New motion: Online process to resolve this before Canberra.**

Franco Fabbri: Not in the rules – the new EC can convene a special general meeting – has to be physical.

### **Motion carried to discuss in Canberra.**

### **IASPM journal**

Gonnie Rietveld: 2011 took over journal – 9 issues and 10<sup>th</sup> this summer – Rupert doing one for winter. Renewing editorial board – 2 translation editors – important to promote non-English works for wider dissemination – Laura Jordán and Stefanie Alisch.

Raquel Campos & Bernard Steinberger assistants.

Koos Zwaan replacing Gonnie as chief editor.

Koos working with 5-7 editorial board members.

Special issue editors as well, to get as much diversity as possible.

JH: Vote on another proceedings volume – Julia set up the templates and is in charge of volume 1.

JH: should we have more volumes of the proceedings? Two new editors – in Jan's emails – Marija Dumnić and Ivana Medić.

Do we go ahead with more proceedings volumes?

No approval needed.

### **AOB**

Antti-Ville Kärjä: Concern over electoral process – in the future process needs to be communicated, to be much more clear. EC and GM – the assembly is the only decision making organ. Impression that the way the Webmaster transition was made is a gross oversight. Discuss more carefully re roles with the board. Expected it to be discussed when election took place and should be able to nominate within the assembly.<sup>1</sup>

GP: the EC followed current rules but yes, the roles of the EC could be more clearly explained – Member at Large role not explained – the one from Sweden is there to deal with Swedish law, and the other Member at Large is traditionally somebody from the OC (as was the case in 2015-2017).

### **Koos Zwaan 2.10 pm end of GM.**

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<sup>1</sup> There were no nominations made for Webmaster, and a call was made on list for those interested to get in touch. Kimi Kärki contacted the EC and offered his services – as EM was very ill at the time the EC acted swiftly to enable a smooth transition.