

GM Minutes

Kassel

29 June 2017

9.15am

GS = Geoff Stahl (AGM Chair)
GP = Goffredo Plastino (IASPM Chair)
EB = Emilia Barna (IASPM Treasurer)
JP = Jacopo Conti (IASPM Membership Secretary)
JH = Jan Hemming (Local Organiser of the Kassel Conference)
SM = Sue Miller (IASPM General Secretary)
OC = Organising committee
LO = Local Organiser
EC = Executive Committee

GF: Time Confirmed

GS: Approval of the Agenda: Koos Zwan + 1 approved

GS Election of the Auditors

EB: Auditors are Laura Jordan and Aine Mangoang

GS: 2 volunteers for electoral counts - Lawrence Gilli and Martha Ulhoa – seconded by Steve Waksman

GS: vote by proxy:

GF: members can vote who are not present – electoral officers collect any printed and signed proxy votes. We need to collect these in now – meeting suspended while votes are collected in

GP: read out the proxy vote mandates

GP: Re Jan Hemming’s proposal to change electoral system – SM forgot to send to GP so this will be discussed after the election and will be added to the report as an addendum.

Approval of the 2015 Minutes

Martha Ulhoa first, Silvia seconded

Jan Hemming: stated that his preferred conference dates in July was over ruled (?)

GF: the last week of June was preferred and voted on at the last AGM in Campinas (2015) and is in the written minutes.

Martha Ullhoa: stated that the dates for Kassel were for the end of June as decided by the 2015 AGM.

GS: Any other amendments?

Minutes approved – by Kirsty McGee 1st and Koos Zswan seconded

GP: His report is in 3 parts so he will stop after each one for people’s comments

He stated that Webmatser Ed Montano was not at the Kassel AGM due to personal reasons and we wish him all the best.

GP reads his Report – part 1

CHAIR REPORT

The 2015-2017 IASPM Executive Committee is:

Chair Goffredo Plastino

*General Secretary Sue Miller
Membership Secretary Jacopo Conti
Treasurer Emilia Barna
Web / Publications Ed Montano
Member at Large Julio Mendivil
Member at Large Ann Werner*

The EC has had two good, at times intense working years, marked by some plenary Skype meetings (minutes are available at <http://www.iaspm.net/minutes-reports/>), and by regular email communication, which decreased the necessity to meet via Skype. There have been peaks before the 2017 Conference internal and public deadlines, and in conjunction with some issues brought to our attention, reported below. Our work together has always been based on the continuous sharing of all information and on democratic discussions and procedures. There has been a regular dialogue on specific concerns with former IASPM Chairs and EC members, and with current branch Chairs: I would like to acknowledge here the help and the suggestions offered to us by Franco Fabbri, Christoph Jacke, Helmi Järviuoma-Mäkelä, Anahid Kassabian, Claire Levy, Tony Mitchell, Geoff Stahl, Philip Tagg, and Martha Tupinambá de Ulhôa.

The reports in the following pages focus on specific activities undertaken and discussion of issues that have arisen during the last two years; I'd like here to comment on distinct and more general matters.

Exclusion/Expulsion of Members

At the beginning of April 2016, María Luisa de la Garza (Chair of IASPM América Latina) and Fernán del Val (Chair of IASPM España) wrote to the Chair about the case of a former member that had just joined the Spanish branch. Said member was excluded from the IASPM list and from the IASPM-AL list in 2010, and expelled from the Latin American branch in 2012. IASPM-AL was worried about the renewed membership, which would have allowed the expelled member renewed access to all IASPM lists and participation at all IASPM conferences. IASPM España subsequently asked if the membership they had granted was indeed allowable.

The current EC members — except Julio Mendivil, who offered useful information about the 2010-2012 events — were not aware of this case. We tracked down all available documents, and discussed the issue with some former IASPM Chairs and EC members. On 1 September 2010 Jan Fairley — then IASPM Chair — sent a message to the IASPM list, quoted in part below:

I write to let you know that after a lengthy period of reflection over a difficult situation IASPM Latin America have taken the decision to exclude a member of IASPM AL from the IASPM Latin America list until the case can be fully discussed at the next IASPM AL conference (Córdoba, Argentina 2012). [...] In a nutshell said member has openly contravened IASPM statutes, and ignoring professional protocols and etiquettes misappropriated the IASPM AL list to create a parallel organization while simultaneously seeking to undermine the present democratically elected executive of IASPM AL, IASPM AL itself and IASPM International. This situation has been brewing for a very long time and despite friendly approaches both

privately and publicly from numerous people over a long period asking said member to reconsider their actions there has been no positive outcome. As a result said member is withdrawn from IASPM International lists until further notice. The decision to exclude said member has not been taken lightly and the situation has been discussed within present and with members of past executives of IASPM. The decision was reaffirmed in the 30 October 2010 EC minutes. Then, on 21 April 2012, during the X Congreso IASPM-AL (Córdoba, Argentina) GM, the expulsion was further discussed, voted and approved. In 2014 said member asked to be readmitted through links between a musicological association and the Latin American branch: the XI Congreso IASPM-AL (Salvador do Bahia, Brazil) GM decided not to establish any links. In 2016 said member asked to be readmitted to IASPM-AL again, and the XII Congreso IASPM-AL (La Habana, Cuba) GM voted against such a request.

After a review of the whole process, on the basis of all the official available documents, we decided that said member was rightly expelled from IASPM and that the recent IASPM España membership must be considered null and void. The case is reported here because it points at a more general issue. There are no regulations in the Statutes and in the Rules of Procedures that govern the exclusion/expulsion of a member. Statutes 9.3 ("The Executive Committee is charged to realize the Association's aims and policies") suggests that the EC is in charge of such decisions, as this case seems to confirm. However, there could be members for whom the introduction of more detailed regulations would be appropriate, and the GM may be the forum in which to start a discussion about them.

GS: opens this up for discussion

Jim Mullen from France stated guidelines need to be vague as often unforeseen circumstances arise after an EC decision.

US delegate – there could be some detail in conference guidelines e.g. re harassment (sexual/identity) –

GF: asked guidelines or a mandate? Guidelines would need to be made for approval at the next GM –
Motion by Norma Coates that some guidelines be drafted by the next EC – Steve Waksman seconded, Koos Zwan seconded

Discussion KZ - grounds for expulsion in line with IASPM statutes – motion moved accepted

Report Part 2:

Popular Music Studies Chair at Humboldt-Universität, Berlin

On the initiative of Christoph Jacke (Chair of IASPM D-A-CH), together with GfPM (Gesellschaft für Populärmusikforschung /German Society for Popular Music Studies), GFM (Gesellschaft für Medienwissenschaft, AG Populaerkultur und Medien), and GMM (Gesellschaft für Musikwirtschafts- und Musikkulturforschung), in January 2017 IASPM expressed by letter our concerns about the cancellation of the appointment process for Peter Wicke's former Chair in Popular Music Studies at Humboldt-Universität, Berlin. Similar concerns were also expressed directly to me by a member that had applied for that position.

In the reply to our letter, the Dean Prof. Julia von Blumenthal stated that a new call for applications will be made public in the near future. Hopefully an announcement for the Professorship in Popular Music Studies at Humboldt will circulate before the end of this year. In any case, IASPM D-A-CH and the new IASPM EC should continue to monitor

together the fulfilment of this important appointment.

GF the report has generated some response from Humbolt University. GF acknowledges Fabian Holt's work promoting popular music studies there as visiting professor.

GS: Comments or questions?

Chair's Report Part 3 2017 Conference

2017 Conference

The EC has been involved quite closely in the 2017 conference organization. We have discussed and selected the topic and its streams; identified and invited the Academic Committee (AC) members; drafted the call for papers and reconsidered it with the AC (<http://www.iaspm.net/19th-biennial-iaspm-conference/>); received, organized and forwarded the abstracts to the AC. I would like to thank Jacopo Tomatis (Chair) and all the AC members (Cecilia Björck, María Luisa de la Garza, Jonathan Eato, Adam Ignacz, Olivier Julien, Isabelle Marc, Hyunjoon Shin, Danijela Špirić-Beard, Catherine Strong, Dafni Tragaki, and Steve Waksman) for their excellent work.

The dialogue with the Organizing Committee (OC) (namely with its Chair, Jan Hemming), has not been ideal, with rather long periods of silence. The conference was to have been hosted by the University of Kassel, specifically in the new Music Institute building, in the adjacent Giesshaus, and in the Campus Center Lecture Hall, as per the proposal (http://www.iaspm.net/archive/IASPM2017_proposal.pdf) which was approved at the 2015 GM. The proposal also stressed: "The advantage of having the conference during the semester ["Germany's summer term"] is that all the campus infrastructure is fully available". Reservations of all university facilities were confirmed in November 2015, but shortly after other locations were identified by the OC, and the conference was moved off-campus. Sparse, at times unclear or discourteous communications about the OC management choices followed. In mid-March 2017, we received the first and last provisional calculation figures for the conference. The EC was not informed until late May 2017 that DOCUMENTA (the exhibition of contemporary art that takes place every five years in Kassel) had requested the exclusive use of the Giesshaus (a 130-seat room) and that as Kassel

DOCUMENTA "has priority over everything" the UniKassel reservations were cancelled; the decision by the OC to rent an external venue was taken on the basis of "the specific dimensions of the conference".

The EC accommodation was booked at an expensive hotel without the EC's knowledge in July 2016, but the EC was only fully informed about its high costs in March 2017; when we asked to be hosted in cheaper university or student accommodation instead, we were told that this was not possible. Consequently, some EC members have reduced their stay in Kassel so as not to draw too heavily on IASPM funds.

Conference planning problems can always arise. At the IASPM 2005 Conference in Rome, for instance, the university facilities became unavailable for the last two days. The organizers found another campus location, free of charge; the €20,000 grant obtained by the local OC was therefore not used to rent rooms and IT services, but to fund the IASPM grants and the catering. It is our understanding at the moment of closing this report that the grant obtained by the OC does not cover entirely the renting of the Kulturbahnhof. Throughout the Kassel conference management process, the EC felt somehow left out the loop; we felt we were delivered choices without fully understanding their rationale;

and we had the impression that they were taken on the basis of preferred precedents, without considering the complex set of arrangements that IASPM has asserted over more than 35 years.

In view of these recent difficulties, the EC feels that it would be better for all the actors involved in the biennial IASPM conference organization to make reference to shared and clear rules: with this in mind, we have drafted a few, simple conference guidelines (Appendix 2), to be discussed at the GM.

Goffredo Plastino

GP: Additional remarks – communication in the 2012 proposal to Martha Ulhoa was accompanied by an official letter from the University of Kassel’s VC saying University facilities were available to IASPM. At the 2015 GM photos of the lecture rooms etc were presented at 2015 Campinas GM. In November 2016 the EC received an email from JH saying he had to move venue from the Kongres Palais as it was too expensive and that the University campus was no longer available (all very different from the original proposal). 26-30 June dates were confirmed on 20 November 2015 and then in January 2016 the EC was informed of a 25,000 euros venue cost. October 2016 German Foundation approved a grant @25000 so no IASPM money was used for the venue. In March 2017 the last calculations were sent and the EC were informed that venue cost was now 33,885 euros. The EC was not aware of any contribution from the University of Kassel – GP asked how is University of Kassel contributing to JH and JH in his reply said facilities were there but were not specified. Julio Mendivil as Member at Large based in Germany and on the LO committee asked JH and got the same response until 22 May 2017. The reply in May was that the University of Kassel was providing office supplies and postage, a post room for storage of books, technical equipment and printing, and a soccer field. The conference location was not provided as promised in the original proposal – 10 emails from JH were received over the 2 years mostly in the last two months preceding the conference.

Report

GF: There is an item in the agenda regarding conference guidelines which need to be in place.

GS: questions, comments and discussions

Jim Mullen: conference is going well in a beautiful place – the organization must have been a nightmare. Average problems – conference is being a success and a lot of good exchange. Disappointed at the tone of the report. What was successful is always a nicer place to start. Problems of communication - we need to move forward from that

Michael Drewett – problem lies with the Executive. You need to be one group – a joint process.

GP: stated that Julio Mendivil is on the organizing committee and speaks German but had not been included in any decisions. We just did not have communication on why the venue was selected – Julio was not informed about these decisions. JM was left out of the loop.

Michael Drewett said an invited member of the exec on the LO was needed and GP replied that the EC did in fact have Julio Mendivil as part of the LO and EC to liaise and that additionally the Local organisers Oliver Seibt, Christoph Jacke, Julio Mendivil and JH were part of the EC email list which was set up by Ed Montano but the list remained silent.

Eric Weisbard: we need to thank Jan Hemming for organizing a conference – it is hard to do – and it has come off really well. Emphasis on the conference goes and not the EC. He asked if it was possible to make a motion and GS noted this for later in the agenda.

Catherine Strong: somebody from the conference is needed on the EC – there were problems with communication but things have worked out in the end – so everyone has been put in a difficult solution – moving to solutions.

GP: stated he had to comment on the JH report given out at the beginning (separate to the EC report) as it was his duty to defend members of the EC.

A discussion regarding communication between the LO and EC was held. It was not understood that there already was a member of the LO on the EC who was based in Germany and a German speaker.

Koos Zwan – proposed a motion to discuss conference guidelines

GS: agreed but said he had to finish the AGM EC report first and then return to that.

Julio Mendivil Report.

MEMBER AT LARGE REPORT ON THE 2017 CONFERENCE ORGANIZING COMMITTEE WORK

I was elected as Member at Large to uphold the communication between the EC and the Kassel 2017 Organizing Committee, composed by Jan Hemming (Chair), Oliver Seibt and Susanne Binas-Preisendörfer. As I live in Germany and speak German, and due to my experience as former Chair of the IASPM Latin-American Branch, I was asked to support Jan Hemming in the conference organization and to update the EC about it. Unfortunately, since there were no clear communication structures within the OC, I could not always fulfil this function. I do not know exactly how the conference decisions were made, since I could not participate in the discussions about them either.

I have been asked to mediate with Jan Hemming and the OC about some awkward circumstances, partially outlined by the Chair in his report. The meetings with Jan Hemming were in my opinion smooth and productive, but they have not produced a clear solution to the issues raised by the EC. It is possible that within the OC, and between the OC and the EC, personality matters and intercultural communication problems played a role. In my opinion, however, the way the OC handled its relationships with the EC is on the whole very disappointing.

Julio Mendivil

He stated that it had been difficult to maintain contact to both sides – it was difficult to deal with this situation and we need rules.

Membership Secretary Report

Jacopo Conti on Skype:

MEMBERSHIP SECRETARY REPORT

Membership

During my biennium as Membership Secretary I have worked closely with Treasurer Emilia Barna, especially for the subscriptions of international members and for the travel grants for the 2017 conference in Kassel.

Communication between local branches and the international office has become faster since the publication of contacts and newsletters from local branches on the international website, but – as pointed out by Alejandro Madrid in the 2015 report – we still do not have a single system in which treasurers can manage their lists within the frame of an international membership list.

Mailing List

The current system is hosted by the server of the University of Liverpool. Robert Strachan, Lecturer at the School of Music in Liverpool, is the only person with full access, and neither myself as Membership Secretary or any other member of the EC has full access. The EC has tried more than once to get in touch with Robert, without receiving a response. As an example of a list management problem, on 19 October 2016 Sue Miller asked me to unsubscribe from the listserv a member who wanted to be removed: but Robert Strachan (who has also independently subscribed some people to the list) undertook this himself without updating myself or the EC. There clearly needs to be a better system in place to ensure accountability.

A solution discussed by the EC is for IASPM to have an independent mailing list (allowing to attach documents to e-mails, an option currently forbidden), and that the EC should have complete control over the listserv. Due to the slowness that a migration to another server might entail, the EC recently decided that this is an issue to be discussed at the General Meeting: if an independent mailing list was to be approved at the GM, we estimate that the migration process could be completed by the end of 2018.

Another current mailing list management problem relates to the fact that the international office does not have access to local subscribers' lists. The Treasurer and Membership Secretary do get these lists sent to them once a year, when branches pay for their subscriptions, but they are often not up to date. With the exception of a few local treasurers, I rarely receive updates on subscriptions or un-subscriptions: this means that the Membership Secretary of the international office can subscribe a member to the international mailing list only after:

- a) being asked from that very member to be subscribed to the list;*
- b) verifying his/her subscription, by asking for proof of it (a receipt of payment).*

The whole process would be much faster if local secretaries were to send updates to the international Membership Secretary at more regular intervals. In addition to all the above, there might be many people currently in the international mailing list whose subscriptions to local branches are long overdue. A better cooperation between local branches and the international office is recommended for the future and perhaps an updated system could be devised.

Joining IASPM International Office

We still have a problem regarding the process of joining the Association via the international office. As I am writing, the instructions in the IASPM website (<http://www.iaspm.net/how-to-join/>) read as follows:

Are you living in an area with an IASPM branch (see Branches menu on the homepage)? If yes, contact the local membership secretary. If not, send an email to our membership secretary.

Prospective members living in areas covered by local branches should contact their membership secretaries first. Many, however, still join the international office but not their local branch. When this happens, I reply to them to clarify the situation and ask them to contact their local treasurer/membership secretary: all this leads to bureaucratic slowness (and often to a change in the required amount of money). Perhaps an even clearer explanation of how to subscribe might lead to a faster subscribing process, both for the international membership secretary and for local treasurers and the EC.

New branches

During the 2015-2017 biennium, I was asked about the possibility of creating new branches

(from Portugal, Greece, and Poland), but at the moment none of these new branches have been established.

Grants

Emília Barna and I managed the applications for travel grants to the IASPM meeting in Kassel. The selection process was based on the same system used for the previous conference, held in Campinas (Brazil): membership had to be up to date, being a member at least since 2016 was necessary and proof of insufficient funding had to be provided. The points system took into account the individual's participation in previous IASPM conferences (both on a national and international level: 1 point each, cumulative), service to local branches or the international office (non-cumulative: 2 points), scale of distance, depending on the distance between residence and conference venue (1 point Germany, 2 points Europe, 3 points rest of the world) and whether individuals had previously received a travel grant from the association for the previous conference (-2 point). We received 27 applications and awarded a total of 13 grants (of which one has been declined and another therefore granted).

Jacopo Conti

GS: questions and comments from the floor?

A question re criteria for the travel bursaried was asked.

JC: stated that travel grants were awarded on a points system that is published in the grant application information so criteria is already there in the application form.

Another question on branch affiliation was raised.

JC stated that the EC had discussed this issue of local and international lists – if you want to subscribe to other branches you contact them and then they may or may not have extra subs. When we asked branches not all wanted this.

IASPM is not a federation of associations it is an association with local branches - but not all branches wanted this system.

GP: stated that this was all decided at the Campinas GM in 2015 and that there's a web page on the IASPM site which shows how to access the other lists.

JM: If you want to be a member of a regional branch you pay

MU: a form is available on the website.

EB: gave an update to the report – 3 more grants were not taken up so 10 grants were given

Christian McGee Benelux stated there were cheaper rates for those wanting to join extra branches

GS: brought up the topic of mailing lists – if an independent mailing list is to be approved it would take a year to migrate.

GP: stated there was no accountability with the current system – the membership secretary does not have control of the list. It does not allow attachments either. We will ask the GM if we should look into a new system. An executive mandate needs to be made to research the best option.

KZ approved first and Sarah Hill seconded

Motion Approved

Steve Waksman US: stated this seems a good idea and asked would it be the EC membership secretary managing it as that would be a big change in the role work-wise.

GP: Yes you're right. Ed Montano – would be for the new webmaster and then full control of list will be role of membership secretary in collaboration with the webmaster. Strict coordination within the EC would be needed.

Rupert Till: existing list – some things go well and then not so well. A mailing list is the main thing for interaction and the 18 year old email list from the University of Liverpool has always worked. First thing should be to ring up Rob Strachan to resolve this – have you had a discussion?

JC has written to Rob and Goffredo but no response as yet so perhaps a phone call would be better.

GP: we have tried several times and via his colleagues.

Martha Ulhoa said that Liverpool is an official institution and we don't want to have a google list – yes there are some problems and in the past we are very democratic on who stays on the list or not. But look at the possibilities but it is good to be in an institution. And the official archive is there.

Steve Waksman: I think Martha it has been true about the importance of the IPM? Is there anyone here from Liverpool? No – the programme is under attack – they have taken away their MA in popular music. Liverpool not as safe today so it would be good to explore other options and gain a bigger picture on the shifting institutional bases.

Nordic membership secretary – mailing list is a problem to get subscribed on the list – it is a crucial issue – I second Steve and Martha's comments – a new site for this mailing list. But agree with Martha for not using a google mailing list.

GS in the motion formulated by KZ: The EC has the mandate to explore moving to a new mailing list – 1 against – motion agreed

GP: There will be a new IASPM branch South East Asian branch

Treasurer Report

TREASURER REPORT

This report covers IASPM financial information up to May/June 2017.

IASPM runs two bank accounts located in the United Kingdom's The Co-Operative Bank (Co-op): a main USD account and a subsidiary GBP account. Branch subscriptions are requested in USD or the equivalent in GBP.

Although most transactions are made through either one of the bank accounts, since 2012 IASPM has incorporated a PayPal account, which is mainly used to receive individual membership fees and branch membership fees.

The majority of IASPM international's income comes from waged branch and individual member subscriptions (USD 25); as well as from unwaged individual members (USD 10). Other income comes from interest originated in the GBP bank account. On one occasion we also received GBP 75 as compensation from the bank in response to our complaints, detailed below.

At the moment of closing this report, some branches are still behind with membership updates and fees (from 2016, and in a small number of cases, 2015) (Appendix 1).

IASPM's main expenses included expenses related to IASPM@Journal and web hosting, as well as the upcoming expenses of travel grants and the reimbursement of travel costs to Kassel 2017 for members of the EC and journal editor Hillegonda Rietveld.

On 26 April 2017 the overall balance of IASPM's bank account was GBP 27,418.

The balance of the PayPal account is currently (7 June 2017) USD 13,986.

The PayPal account, however, continues to be limited (this problem was indicated in the 2015 report by the previous Treasurer: http://www.iaspm.net/archive/2013-2015_IASPM_EC_Report.pdf) to accepting payments. I attempted to solve this problem by sending requested documentation with the help of the previous two Treasurers, especially Violeta Mayer Lux from whom identification was required. Nevertheless, the

limitation was not lifted even after the provision of such documents. In practice this has not meant a problem as we do not require PayPal to make bank transfers. We encountered problems with the bank in relation to changing signatories and address. On two occasions original documents sent to the bank via international post were lost, with the bank admitting that errors were made on their side. In addition, communication with the bank was very slow and difficult, as I had to repeatedly explain the situation several times, and had to keep resending the same documents. It is important for future Treasurers to bear in mind that everything has to be sent via DHL or a similar service, in order that it is fully traceable. We made a complaint to the bank and received GBP 75 in compensation. However, I am still only receiving statements via post with an irregularity, or sometimes these are sent to my address but using the previous Treasurer's name. There is a record of the lengthy correspondence in these matters with The Co-operative Bank. Partly in order to counterbalance these difficulties, we requested an online banking account, which was activated in early 2017 and is working smoothly. The limitations are that it only allows bank transfers to be made within the UK. International bank transfers are still somewhat complicated and costly as the bank requires security confirmation by phone in every single case, asking the Treasurer to phone.

In light of these limitations and bureaucratic difficulties, as well as in reference to Brexit, we would like to raise the issue of switching to a new bank, preferably outside the UK. It will be important, in this case, to consider ethical banking options.
Emilia Barna

GS: questions comments then one action point

Rupert Till: international transfers have been a problem for years. Could IASPM consider changing subs to EC and then distributed to branches?

Michael Drewitt: would be an advantage as IASPM is never up to date centrally re membership. Centrally would make sense.

Nordic secretary: this would make sense so you could then join any branches you wanted

Franco Fabbri stated that at Mexico City IASPM conference this was discussed re a centralized system. He researched this and at that time it was too expensive needing a strong IT lead. Italy 35 euros membership fee – for each member 25 usd to EC and the difference covers local branch expenses. That margin will need the money fast so if no automatic system special IT management system – we risk overwhelming the secretary with hundreds of single payments

Laura Jordan (IASPM EC treasurer 2013-15) supported what Franco said. Local LA branches work in different currencies – so difficult in the South.

Steve Waksman – until now IASPM US membership was managed by a journal publisher and that relationship is now ending. Going through IASPM international would be complicated.

RT: this issue was raised at our branch – Our branch is funded by the gap in the money subscription plus 20 to exec. We are supposed to be an international association with branches – not federal. Tracking is difficult. So a set date from central IASPM re payments to local branches makes sense

GS: any more questions?

Action point: motion: KZ: next EC mandate to research possibilities re moving current account from UK to somewhere else?

GS: switching to a new bank outside of the UK?

KZ: next EC mandate to research possibilities re moving current account from UK to somewhere else?

Motion seconded by US – 3 against – carried

GP: during the discussion on exchange rates he mentioned that there is a clause in the rule 3.3 that a branch is entitled to raise fees – e.g. if an exchange rate goes down you can raise your fee to maintain your regular income.

Web/Publications Report – Read by SM on behalf of EM

WEB / PUBLICATIONS REPORT

I'd like to acknowledge the support and hard work of my fellow IASPM EC members over the past two years, particularly the guidance and leadership of our Chair Goffredo Plastino. After six years in this role, I've decided it's time to move on and let someone else have a go, so I also acknowledge the support and work of previous EC members over the past few years.

There is little to report on IASPM's online presence. The website continues to function, and the shift to hosting the journal with PKP that we announced in the 2013-2015 EC report (http://www.iaspm.net/archive/2013-2015_IASPM_EC_Report.pdf) is working out well. While the hosting plan for the journal is not the cheapest option around, it keeps the journal independent. If future EC members and/or journal editors wish to explore other options, some institutions offer journal hosting of journals based on the OJS platform that IASPM@Journal uses, and this could reduce costs, but it might then potentially tie the journal to an institution. That, of course, could be a good thing. I'm sure IASPM's web presence could be enhanced through the use of some other platforms, but my time over the past couple of years has been taken up with moving the website content over to a standard WordPress template (as outlined in the 2013-2015 EC Report). My replacement on the EC may wish to explore options for increasing IASPM's online profile.

It would be good if some kind of "archive" could be added to the website, to keep track of IASPM's development. Over the past couple of years we have made initial steps to develop this—for example, the website now has a page that lists previous winners of IASPM's Book Prize (<http://www.iaspm.net/book-prize/>), and a page of newsletters from local branches (<http://www.iaspm.net/newsletters/>). It is important that these are maintained and kept up to date.

Ed Montano

Member at Large : Ann Werner

MEMBER AT LARGE REPORT ON IASPM AND THE SWEDISH TAX LAW

IASPM was founded in Sweden and is governed by Swedish tax law. As a non-profit organization, IASPM does not have to pay tax if the organization regularly proves that it is non-profit by submitting its statutes, financial reports and a description of its activities, together with an application to be exempted from paying taxes, to Skatteverket (The Swedish tax agency). This was done by the previous Swedish EC member Sara Jansson in 2012, and a new application is due this year (2017).

During the past year, I have prepared the forthcoming application in dialogue with Skatteverket, with the application to be filed after all the relevant documentation is gathered. This can be done after the financial report has been discussed and approved at the General Meeting in Kassel. The new Swedish Member at Large will be able to file the new application as early as August 2017.

Ann Werner

Auditors Laura Jordan and Aine Mangoang approved the EC IASPM finances

Conference Guidelines Goffredo Plastino

P18 of the EC Report

IASPM Biennial Conference

GUIDELINES

PROPOSALS

Proposals to host the IASPM Biennial Conference must be sent to the IASPM Chair. A proposal must include details about:

- *hosting institution or institutions;*
- *support of the local IASPM branch (if available);*
- *details of the conference facilities and accommodation opportunities;*
- *provisional breakdown of costs, funding, and grants planning.*

The proposals will be made available to all members on the IASPM website and by email, at least a month before the forthcoming GM. The GM will evaluate the proposals; act by majority or unanimously on the next conference; and decide upon the conference dates.

PRIORITIES

The main aim of the IASPM Biennial Conference is:

- *the exchange of scholarly work and the establishment of scholarly networks (conference fees should then be kept to a minimum, to encourage the widest participation).*

Funding and organizational priorities are:

- *participation and underwriting grants (for students, non-academic members/independent scholars, scholars from poor countries, senior IASPM members);*
- *accommodation opportunities (university/student accommodation facilities should be favoured and made available to the largest number of participants).*

ROLES

Executive Committee

The EC will:

- *choose the conference topic;*
- *choose the Academic Committee chair and members, on the basis of branch representation;*
- *agree the conference deadlines with the conference Organization Committee (OC);*
- *draft the call for papers;*
- *discuss the cfp with the conference Academic Committee (AC);*
- *circulate the cfp;*
- *oversee the conference organization with the OC;*

- *decide on major conference issues during the organization process.*

Academic Committee

The AC will:

- *review and revise the cfp;*
- *evaluate the abstracts, and decide upon their acceptance or rejection;*
- *send the complete list of accepted and rejected abstracts to the OC.*

Organizing Committee

The OC will:

- *set up the conference website;*
- *receive the abstracts and forward them to the AC for evaluation;*
- *set up the conference fees payment system;*
- *send out the acceptance and rejection letters/emails;*
- *invite the keynote speakers;*
- *draft the provisional and definitive programmes;*
- *update the EC on a monthly basis regarding the local organization;*
- *be responsible for the on-the-ground running of the conference;*
- *be responsible for any proceedings publication (including any permissions and the editing involved).*

PROCEEDINGS

The proceedings will be made available free of charge, as a pdf file, through the IASPM website.

EXECUTIVE COMMITTEE EXPENSES

EC travel fees will be refunded by IASPM, unless funded by grants obtained by their members, or by the OC. EC accommodation will be offered or paid for by the OC, unless funded by grants obtained by the EC members. The IASPM@Journal editor and the AC Chair must be considered as EC members, as far as conference travel fees and accommodation are concerned.

A discussion on conference proposal lead in times was undertaken and four years was seen as the ideal.

Steve Waksman: do we have any proposals for 2021?

GP: Canberra and possibly Oslo also Paris is in line so they may want to put a proposal forward. Four years in advance is best practice but no formal proposal has been submitted for this AGM so IASPM needs to plan

GS: some people's jobs are precarious so I would recommend the 2 year as a minimum

Rob Bowen also seconds GS as 2 years makes a lot of sense

Michael Drewett asked if the rule every second out of Europe was an informal rule.

GS agreed 2 years for minimum lead-in time for a conference proposal.

Priorities at conferences were discussed and a request for childcare to be added into the priorities was made. Differential fees were also requested and a student fee introduced (which was practiced in the past).

Catherine Strong asked to keep guidelines broad and general as different countries and institutions have different resources

Lesley USA also added that IASPM needs to be more explicit on more Asia and Africa engagement

Conference theme and programming was discussed with JH stating that the LO needs to be included in the decision of the topic of the conference.

Sam also agreed the LO should have a strong say in the conference theme. EC deciding the topic takes away LO agency. NZ needs the Australian flavour – second Jan’s comment.

GS added it also makes getting funding easier

Eric Weisberg: needs to be flipped – main organizer on the EC – as a motion:

I move that the organising chair be made a member of the EC committee

SW motion: OC be appointed a member of the EC upon the conference host decision.

GP: Conference topic will be selected by EC, AC and OC who in agreement decide the topic together. A member of the LO become Cooptive member for the duration of the conference planning.

Franco Fabbri added that the EC chooses the conference topic with the organising committee and that it was a mistake not to have had JH involved but nevertheless the EC did always have had a member at large from the LO.

KZ: If chair is on EC then automatically done in agreement

Sam – but risk LO chair outnumbered. Needs to be clearer

Eric Weisburg: the onus is on coming to a consensus.

Motion that the Chair of the LO become a member of EC when the conference proposal is accepted – motion passed

Academic Committee

Q Who is the academic committee?

GP: the AC is chosen by the executive committee on the basis of branch representation.

JH: communicating changes – poster acceptances were not involved in discussions. Panels were separated and joined with others and they weren’t informed. Changes in presentation format need to be communicated - motion

Lesley: who decides on chairs?

US delegate commented that there had been an uneven quality of chairs at the conference – could the AC or OC fix this early as part of the programming?

KZ chairs have been given clear guidelines – US delgate replied that not all chairs had read the LO chair guidelines.

JH motion: Any change in presentation of submitted panels needs to be communicated to the OC . The AC will communicate changes in format to the OC - motion.

Vote on JH motion passed

Organizing committee

Rupert Till OC represented on AC

Covered

Nancy Brewster: OC chooses keynote speakers

JH timeline is hard so a list needs to be drawn up early so they can be booked. Motion is : include a possible list of keynote speakers by the OC

Gonnie stated that this is good in the CfP as it is good to know who the keynotes will be when the CfP goes out.

JH: Motion The decision on keynote or other plenary performers to be considered when conference theme and streams are chosen.

Motion carried

Proceedings

JH Martha suggested journal management system would be better than a pdf as no good from a funding point of view.

Executive Committee expenses

Sam: on the record I would love to fund EC plus journal editor and AC chair for travel but plan for this not to be the case. Keynote grants and childcare are the priority. \$15-20,000.

GS it is only in guidelines not a motion

Eric Weisberg: modify the language 'all EC members get all travel and accommodation – modify – 'to the extent financially possible and weighed by financial need some or most travel fees will be covered by IASPM.'

Jan H: EC should try to get external funding and once that fails it should be covered. The AC were given free conference fee

GS: vote on guidelines subject to amendments

3 opposed

passed. We have some guidelines

Agenda: SW move election to next agenda item

Votes by Proxy

List from Goffredo is read out

Chair

Lee Marshall 15

Julio Mendivil 68

David Shumway 3

[insert rest of list here]

Electronic voting system

KZ – proposed a motion re voting at the next GM on how to vote.

Lee Marshall stated online vote would be better

JH: stated he thought IASPM should only consider voting those at the AGM in on the EC

Eric Weisburg stated if IASPM defer on this it will have the same problem in 2 years time so not controversial

GP: any changes have to be discussed and approved so in place for the next AGM

Franco: an online voting proposal needs to be sent to the EC at least four weeks in advance of the AGM. 30 people or less approving at an AGM is not a good sign for the association – Canberra needs to be the place.

Anti Villa: EC can form another general assembly – the new one would call it.

Motion to carry on discussion in Canberra

New motion: online process to resolve this before Canberra

FF: not in the rules – the new EC can convene a special general meeting – has to be physical

Motion carried to discuss in Canberra

IASPM journal

Gonnie: 2011 took over journal – 9 issues and 10th this summer – Rupert doing one for Winter. Renewing editorial board – 2 translation editors - important to promote non-English works for wider dissemination – Laura Jordan and Seph Allisch

Raquel Campos & Bernard Steingberger assistants

Koos Zwan replacing Gonnie as chief editor

Koos working with 5-7 editorial board members

Special issue editors as well to get as much diversity as possible

JH: vote on another proceedings volume – Julia set up the templates and is in charge of volume 1

JH: should we have more volumes of the proceedings? Two new editors – in Jan's emails – add in names

Do we go ahead with more proceedings volumes?

No approval needed.

AOB

Anti Villa:

Concern over electoral process – in the future process needs to be communicated to be much more clear. EC and AGM - the assembly is the only decision making organ. Impression webmaster transition made was a gross oversight. Discuss more carefully re roles with the board. Expected it to be discussed when election took place and should be able to nominate within the assembly. ¹

GP: the EC followed current rules but yes the roles of the EC could be more clearly explained:

Member at Large role not explained – the one from Sweden is there to deal with Swedish law and the other member at large is traditionally somebody from the OC (as was the case 2015-17).

KZ 2.10pm end of conference AGM

¹ There were no nominations made for Webmaster and a call was made on list for those interested to get in touch. Kimi Karki contacted the EC and offered his services – as Ed Montano was very ill at the time the EC acted swiftly to enable a smooth transition.