

IASPM EC Minutes (Meeting IV)

July 3, 2018

Meeting of the Executive Committee, July 3, 2018 (7pm ECT), held by videoconference (Skype)

Present: Jacopo Conti (JC), Kimi Kärki (KK), Marta Garcia Quiñones (MGQ), Sílvia Martínez (SM), Antti-Ville Kärjä (AVK)

Absent with apologies: Julio Mendivil (JM), Ann Werner (AW)

1- CHAIR'S RESIGNATION

On July 1st, after a period of uncertainty, JM sent a mail to the EC announcing his resignation as IASPM Chair, due to personal and health problems. We deeply regret the situation and sympathize with his decision. In order not to delay all the pending tasks with the Canberra conference and other pending issues, we decided to move forward quickly following the procedure established in the Statutes:

"9.4 Members of the Executive Committee may be re-elected. In case of decease or resignation of one of its members, the Executive Committee appoints a substitute pending the next General Meeting"

MGQ and SM agree on some of the requirements that candidates for Chair should meet:

- Experience on IASPM boards (former Chair or EC Member in international or local branches)
- International' prestige and recognition
- Fluent English
- Preferably woman, no based in Europe or USA

AV proposes to consider the two Chair candidates nominated in the last elections: Lee Marshall and David Shumway. It is also suggested to propose the position to former Chairs, as Martha Ulhoa, Franco Fabbri, Simon Frith, etc. After discussing some other options, we agree to put together a list of possible candidates, by email, along the next week; and SM will return a list which shall be prioritized by each EC member.

We also check some issues that JM would have had to deal with, and we decided that AV will handle all the related to the Canberra conference and SM will cope with the issues related to the ICTM Joint Forum in Beijing.

2- IASPM 2019-CANBERRA CONFERENCE

Plenary sessions

Some mails have been exchanged as previous discussion about the plenary slots. MGQ states that might not be appropriate scheduling only invited papers in the plenary sessions. We discuss how to schedule a plenary session dedicated for each stream or, at least, for the more successful streams in terms of proposal abstracts. JC proposes to follow the schema used in precedent conferences and arrange 4 plenaries. AV notices that we should answer a concrete demand express by Samantha Bennett who asks how many plenaries should be organized by the LOC and how many by the AC/EC. We agree that the LOC should not decide on the content of all the plenary sessions, therefore the concrete proposal by the EC would be to schedule 4 plenary sessions, organised as follows:

- 1 plenary decided by the LOC
- 3 plenaries decides by the AC

AV suggests to keep open the option to spare some time in the evenings for a social program or other kind of activities

Travel grants

JC and MGQ propose that the EC increase the budget devoted to travel grants in 2019 (until around \$25.000). They also maintaining the previous conferences criteria and set a maximum \$1800 per travel grant. Besides that JC and MQG also add they think the IASPM should be able to advance part of the amount to young scholars and other attendants who need it. We discuss and accept the convenience to pay the 50% of the grant in advance to the persons who provides evidence to be unemployed or not receive a regular income. We also decided ask to the grant advance applicants present evidence of flight booking, in order to avoid the risk to lose the money because the person who received the advance finally doesn't attend the conference.

MGQ proposes to send a reminder of the CfP including information about the travel grants in order to encourage the submitting of more proposals. She and JC has volunteered to distribute this information to the mailing list and we agree.

Accommodation

JC suggests poposing to the LOC the possible offering of accommodation or to bear the expenses in campus residences, for some attendants. MGQ proposes to talk to the LOC in order to find out if they are open to offer exchanging work for accommodation and/or free registration to the young people, as it is done in other conferences.

AV will send an email to the LOC in order to inform them about the decisions taken on the plenaries and the financial support for the travel grants, to ask about the offering on accomodation places, and also announcing the JM's resignation and ensuring the normal performance of the EC while a new Chair is chosen.

3- TREASURY REPORT

PayPal account

MQG report that, after further emails and several phone calls, the operational problems with the PayPal account are finally solved. Now we are able to make payments or to transfer the money to the main bank account.

Branches payments

MQG is collecting payments from local branches and inform that some ones have not paid yet, but will be done soon.

4- MINUTES AND REPORTS

Following the Statutes, an annual activity report should be written by the EC before the end of the first year term:

9.5 The Executive Committee publishes notice on its activities at least once a year in the Association's website or in another appropriate medium reaching out to the members (...)

SM will be in charge to write a draft before the next meeting. She asks MQG, JC, AV and KK send within the next two weeks a short report summarizing the actions carried out by them in this first year (treasury, membership, Canberra conference, website incidences, etc.). Besides that the minutes of the last three EC meetings must be uploaded onto the webpage. SM will double check and sent them to KK, in order to update the "Minutes and reports" section before the end of the summer.

KK informs that he still doesn't have a password that allows him access to the whole proceedings system. It is unclear who should provide this password since Ed Montano passed away. KK will find out to get the password from the hosting service company or will find a way to upload the proceedings in some other path. SM suggests gathering all the web access passwords and share them with all the EC members to prevent this type of situation happens again. KK will collect them and send to all EC members asap.

5- PROTECTION POLICY

We have to produce a protection policy document before the end of the year. KK is in charge of preparing a draft of the document that will have to be approved before the end of 2018.

6- IASPM BOOK PRIZE

SM, who was in charge of the last edition of the Book Prize, exposes that

the large amount of nominated books make obsolete the procedure hitherto assumed. Furthermore, due to the high workload involved in this issue, she proposes appoints two persons in charge on future editions, and inviting Felipe Trotta as co-responsible for the next edition. Both proposals are accepted.

We fix the next meeting at mid-August. SM will open a Doodle with diverse options between 15th and 20th August.